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CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Mrs Annwen Morgan
Prif Weithredwr – Chief Executive

CYNGOR SIR YNYS MÔN
ISLE OF ANGLESEY COUNTY COUNCIL
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RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR GWAITH	THE EXECUTIVE
DYDD LLUN 25 TACHWEDD 2019 10.00 o'r gloch	MONDAY 25 NOVEMBER 2019 10.00 am
SIAMBR Y CYNGOR SWYDDFEYDD Y CYNGOR LLANGFNI	COUNCIL CHAMBER COUNCIL OFFICES LLANGFNI
Swyddog Pwyllgor	Ann Holmes 01248 752518 Committee Officer

AELODAU/MEMBERS

Plaid Cymru/Party of Wales

Llinos Medi Huws, Carwyn Jones, R Meirion Jones, Alun W Mummery, Robert G Parry, OBE, FRAGS, Robin Wyn Williams

Annibynnol/Independent

Richard Dew, Dafydd Rhys Thomas, Ieuan Williams

COPI ER GWYBODAETH / COPY FOR INFORMATION

I Aelodau'r Cyngor Sir / To the Members of the County Council

Bydd aelod sydd ddim ar y Pwyllgor Gwaith yn cael gwahoddiad i'r cyfarfod i siarad (ond nid i bleidleisio) os ydy o/hi wedi gofyn am gael rhoddi eitem ar y rhaglen dan Reolau Gweithdrefn y Pwyllgor Gwaith. Efallai bydd y Pwyllgor Gwaith yn ystyried ceisiadau gan aelodau sydd ddim ar y Pwyllgor Gwaith i siarad ar faterion eraill.

A non-Executive member will be invited to the meeting and may speak (but not vote) during the meeting, if he/she has requested the item to be placed on the agenda under the Executive Procedure Rules. Requests by non-Executive members to speak on other matters may be considered at the discretion of The Executive.

Please note that meetings of the Committee are filmed for live and subsequent broadcast on the Council's website. The Authority is a Data Controller under the Data Protection Act and data collected during this webcast will be retained in accordance with the Authority's published policy.

A G E N D A

1 DECLARATION OF INTEREST

To receive any declaration of interest from any Member or Officer in respect of any item of business.

2 URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HER APPOINTED OFFICER

No urgent matters at the time of dispatch of this agenda.

3 MINUTES (Pages 1 - 10)

To submit for confirmation, the draft minutes of the meeting of the Executive held on 28 October 2019.

4 THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 11 - 24)

To submit a report by the Head of Democratic Services.

5 CORPORATE SCORECARD - QUARTER 2, 2019/20 (Pages 25 - 34)

To submit a report by the Head of Profession, HR and Transformation.

6 REVENUE BUDGET MONITORING - QUARTER 2, 2019/20 (Pages 35 - 68)

To submit a report by the Director of Function (Resources)/Section 151 Officer.

7 CAPITAL BUDGET MONITORING - QUARTER 2, 2019/20 (Pages 69 - 78)

To submit a report by the Director of Function (Resources)/Section 151 Officer.

8 HRA BUDGET MONITORING - QUARTER 2, 2019/20 (Pages 79 - 86)

To submit a report by the Director of Function (Resources)/Section 151 Officer.

9 THE COUNCIL TAX BASE FOR 2020/21 (Pages 87 - 92)

To submit a report by the Director of Function (Resources)/Section 151 Officer.

**10 FEDERALISATION OF YSGOL GORONWY OWEN AND YSGOL MOELFRE
(Pages 93 - 96)**

To submit the report of the Director of Education, Skills and Young People.

11 WELSH GOVERNMENT ECONOMIC STIMULUS (Pages 97 - 104)

To submit a report by the Deputy Chief Executive.

THE EXECUTIVE

Minutes of the meeting held on 28 October, 2019

- PRESENT:** Councillor Llinos Medi (Chair)
Councillor Ieuan Williams (Vice-Chair)
- Councillors R. Meirion Jones, Alun Mummery, R.G. Parry, OBE
FRAGS, Dafydd Rhys Thomas, Robin Williams
- IN ATTENDANCE:** Chief Executive
Director of Function (Resources) & Section 151 Officer
Director of Education, Skills and Young People (for item 9)
Head of Democratic Services (for item 5)
Chief Planning Officer (for items 8 and 10)
Legal Services Manager (RJ)
Housing Services Manager (Strategy, Commissioning & Policy)
(for item 6)
Service Business Manager (Regulation & Economic
Development) (CB)(for item 11)
Planning Policy Manager (RJ) (for item 8)
Committee Officer (ATH)
- APOLOGIES:** Councillors Richard Dew and Carwyn Jones
- ALSO PRESENT:** Councillors Glyn Haynes, Eric Jones, G.O.Jones, R. Llewelyn
Jones, Dylan Rees and Alun Roberts
-

The Chair welcomed Mrs Annwen Morgan to her first meeting of the Executive in her capacity as Chief Executive of the Isle of Anglesey County Council.

1. DECLARATION OF INTEREST

No declaration of interest was received.

2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

None to report.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Executive held on 16 September, 2019 were presented for the Executive's approval.

It was resolved that the minutes of the previous meeting of the Executive held on 16 September, 2019 be confirmed as correct.

4. MINUTES – CORPORATE PARENTING PANEL

The draft minutes of the meeting of the Corporate Parenting Panel held on 9 September, 2019 were presented for the Executive's adoption.

It was resolved that the draft minutes of the meeting of the Corporate Parenting Panel held on 9 September, 2019 be adopted.

5. THE EXECUTIVE'S FORWARD WORK PROGRAMME

The report of the Head of Democratic Services incorporating the Executive's Forward Work Programme for the period from November, 2019 to June, 2020 was presented for consideration and the following changes were noted -

• New Items

- Item 7 – Changes to the Constitution to reflect internal restructuring (for the 25 November, 2019 meeting)
- Item 9 - Welsh Government Economic Stimulus (for the 25 November, 2019 meeting)
- Item 10 – Introducing Galw Gofal – Care Connect Charges for Council Housing Tenants (confirmation of proposals and approval to undertake engagement) (for the 25 November, 2019 meeting)
- Item 34 - Introducing Galw Gofal – Care Connect Charges for Council Housing Tenants (results of the engagement and approval of policy) (for the 27 April, 2020 meeting)

• Items Deferred

- Item 8 – North Wales Growth Bid – to be re-scheduled to a date to be confirmed
- Item 11 - 2020/21 Budget (initial draft proposals for consultation) – to be considered by an extraordinary meeting of the Executive to be held on 23 December, 2019.
- Item 32 – CIW Inspection of Children's Services in Anglesey (Improvement Plan 6 month progress report) – to be re-scheduled to a date to be confirmed pending the 2 scrutiny committees' recommendations on the timetabling of the 3 scrutiny panels (including the Social Services Improvement Panel).

The Executive noted that the deferral of the initial 2020/21 Budget proposals to the 23 December was due to the slippage in the Welsh Government's timetable with the announcement of the initial draft settlement for local government to be made much later than usual.

It was resolved to confirm the updated Forward Work Programme for the period from November, 2019 to June, 2020 with the additional changes outlined at the meeting.

6. COUNCIL HOUSE LETTINGS POLICY (LOCAL CONNECTION)

The report of the Head of Housing Services seeking the Executive's approval for the amended Common Housing Allocation Policy was presented for consideration.

The Portfolio Member for Housing and Supporting Communities reported that the Common Housing Allocation Policy has been operational since 2016 and that the current review which sought to establish whether current policy contributes towards sustainable communities also afforded an opportunity to change some elements of the policy to ensure it is fit for purpose going forwards. Following Executive approval, a comprehensive consultation on defining and including local connection within the banding system was carried out with the target audience as set out in the report; 114 responses were received with support for including the local connection as a consideration within the policy with connection with a specific area to be defined by looking at community and town councils' catchment areas. A good response

was also received to the other questions posed relating to the implementation of the policy. The Portfolio Member said that the Corporate Scrutiny Committee at its meeting held on 11 September, 2019 scrutinised the outcome of the consultation, and both the committee as well as the Members' briefing session were supportive of the proposed amendments.

Councillor Dylan Rees, Vice-Chair of the Corporate Scrutiny Committee confirmed that the Committee having considered the consultation process and responses, was satisfied that the process had been sufficient and that the changes to the Common Housing Allocation Policy were acceptable based on the responses received. The Committee therefore resolved to recommend the revised Common Housing Allocation Policy for adoption by the Executive with the incorporation of the change with regard to local connection.

The Executive in supporting and welcoming the introduction of a local connection provision within the Common Housing Allocation Policy as helping to create sustainable communities by ensuring that family and community connections are maintained noted also that meeting urgent housing needs will remain a priority.

It was resolved to approve the amended Common Housing Allocation Policy as presented.

7. ANGLESEY FURTHER EDUCATION TRUST ANNUAL REPORT AND ACCOUNTS 2018/19

The report of the Director of Function (Resources)/Section 151 Officer incorporating the Annual Report and Accounts for the Anglesey Further Education Trust for 2018/19 was presented for the Executive's consideration.

The Portfolio Member for Finance reported that the report provides an overview of the background of the Anglesey Further Education Trust including the legal status of the Trust and the different elements within it i.e. the three funds that make up the Trust (The David Hughes Charitable Estate; the Anglesey Further Education Trust Funds 1/3 - Restricted Fund, and the Anglesey Further Education Trust Funds 2/3 - Restricted Fund). The Trust earns income from rents from the David Hughes Endowment Trust portfolio of properties, dividends from equity investments, other interests and sale of investments. Expenditure relates to maintenance of properties, utilities, charitable purposes, governance fees (audit) and property management fees. Detailed information in relation to the income, expenditure and assets of the Trust are provided in Appendix A to the report which include the financial accounts for the Trust for 2018/19. These show that there was a net gain of £113,016 for the year; investment income amounted to £131,010 (of which £125,970 was from the David Hughes Estate and £5,040 came from dividends and interest). Expenditure for the period was £126,589 of which £99,943 went on repairs and maintenance. As at 31 March, 2019 the total funds of the Trust were £3,237,050 of which £372,681 was the cash balance of the Trust at this date.

The Director of Function (Resources)/Section 151 Officer recapped on the charitable purposes of the three funds into which the Anglesey Further Education Trust is divided, the principal funding sources and the distribution of funding between the three funds. (Paragraph 2.1 of the report refers). The Officer highlighted that there has been much expenditure on bringing the charity's ageing property portfolio up to standard and that this investment continued into 2018/19 with £99,943 being expended on repairs and maintenance of the David Hughes estate leaving a surplus of £5,621 to be distributed between the three funds. Most of the value of the Fund comes from the David Hughes estate - £2,545,800. The Fund is therefore financially healthy, and the report above brings the reporting of the Anglesey Further Education Trust accounts up to date.

The Executive was grateful for the work undertaken by the Finance Service in bringing greater clarity to the workings of the Anglesey Further Education Trust through this and the report later on in the agenda under item 13. The Executive queried whether the Council is provided with a report on the use of the funds received by the David Hughes Charity for the Poor which amounts to a quarter of any net surplus income from the David Hughes Charitable Estate (Endowment Fund). The Director of Function (Resources)/ Section 151 Officer clarified that the charity being unconnected to the Council reports directly to the Charities Commission and that the Council's only role in connection with the charity is to distribute the apportioned funds to it.

It was resolved to approve the Annual Report and Accounts for the Anglesey Further Education Trust for 2018/19 as presented under Appendix A to the report.

8. JOINT LOCAL DEVELOPMENT PLAN ANNUAL MONITORING REPORT

The report of the Director of Place and Community Well-being incorporating the Joint Local Development Annual Monitoring Report (AMR) covering the period from August 2017 to March 2019 was presented for the Executive's consideration.

In the absence of the Portfolio Member for Planning and Public Protection, the Portfolio Member for Finance reported that councils are required to submit an Annual Monitoring Report on the implementation of the strategy and policies of the Local Development Plan between 1 April and 31 March of the previous year to Welsh Government. Usually the first annual monitoring report needs to be published by 31 October in the year following adoption of the local development plan; however, this cannot take place when there are less 12 months between the date of adopting the plan and 31 March of the following year. In such cases, it should be submitted by 31 October of the following year. As the Gwynedd and Anglesey Joint Local Development Plan was adopted at the end of July, 2017 this is the first opportunity to present an annual monitoring report to Welsh Government which covers the implementation of the plan over a full financial year. The Portfolio Member added that the AMR provides a summary of the Plan's performance over the period against a series of indicators within the Monitoring Framework (set out in Chapter 7 of the JLDP) that are used to monitor the effectiveness of the Plan and its policies. The findings of the first AMR show that on the whole these indicators are performing in accordance with expectations and that this being so he was happy to propose the report to the Executive with the recommendation that the Chief Planning Officer be authorised to make any final editorial changes, amendments and/or corrections to the report before it is submitted to Welsh Government.

The Chief Planning Officer confirmed that the key findings of this the first AMR are positive and the evidence gathered shows that the policies of the Joint Local Development Plan are succeeding in delivering on the strategic objectives of the Plan. The AMR will provide the baseline evidence on the indicators for comparison in future years which will enable the Council to identify any trends which is a key point this being a cyclical and iterative process over a period of many years which should identify challenges and opportunities as well as potential methods to review and adopt local policies. Given the evidence provided by the AMR therefore, it is not considered that the Joint Development Plan requires a full or partial review at this stage for the reasons set out. The Plan's policies are being implemented in line with expectations and the Plan is currently achieving its objectives.

Councillor G.O.Jones, Chair of the Partnerships and Regeneration Scrutiny Committee reported on the Committee's deliberations on this matter from its 24 October, 2019 meeting highlighting that the Committee had discussed the importance of the monitoring framework and the AMR in assessing the effectiveness of the JDLP; the arrangements for ensuring the robustness of the AMR and its compliance with statutory requirements, and the policy framework for developing housing in response to local need and for ensuring an adequate

supply of affordable housing. The Committee was happy to recommend the AMR to the Executive as providing a foundation for future monitoring of the JLDP; as confirming that the JLDP is performing appropriately and as providing evidence that no individual planning policy is failing to meet its objectives; however, the Committee did resolve also to invite officers to consider ways of preparing a more visual and easy to read version of the AMR for the next monitoring year.

The Executive acknowledged the work that had gone into preparing the Annual Monitoring Report and welcomed its findings. The Executive noted the points made by Scrutiny and sought clarification of the Officer whether making the Annual Monitoring Report more readable including more detailed maps, was something the Officers could address. The Chief Planning Officer advised that the Annual Report has to comply with a prescribed format in terms of documenting all the required indicators but that officers would look at ways of providing a form of supplement and/or summary to the report that is easier to read.

It was resolved to accept the Joint Local Development Plan Monitoring Report August, 2017 to March, 2019 and the findings therein, and to authorise the Chief Planning Officer to make any final editorial changes/amendments and/or corrections to the document ahead of its submission to Welsh Government by 31 October, 2019.

9. LOWERING THE ADMISSION AGE AT YSGOL LLANDEGFAN

The report of the Director of Education, Skills and Young People following a request by the Governing Body of Ysgol Llandegfan to consult on lowering the school's admission age was presented for the Executive's consideration.

The Director of Education, Skills and Young People reported that the Governing Body of Ysgol Llandegfan had submitted a request to the Council asking it to proceed to consult on lowering the admission age of the school in order to admit pupils part-time from the September following their 3rd birthday (effective from September 2020) instead of the current arrangements whereby pupils are admitted full-time in the September following their 4th birthday. The Governing Body is of the view that this would be an important evolution in the school's development giving pupils access to an extensive and rich provision and would ensure consistency, progression and continuation in pupils' education in addition to providing formal nursery education for the catchment area's children. It would also enable the school to organise flexible and affordable childcare for parents wishing to return to work.

Councillor Alun Roberts spoke as a Local Member in support of the proposal pointing out that Ysgol Llandegfan is a successful school but could be disadvantaged by the current arrangements since it cannot offer a care/breakfast club to the nursery pupils and as a result, parents choose to take their children to neighbouring schools to receive this provision. Lowering the admission age would bring with it a number of educational benefits including but not confined to allowing the school to offer a robust provision a year earlier than at present thereby enabling it to also introduce the school's ethos and sound educational foundations sooner which will ultimately facilitate the educational progression of pupils. Additionally, changing the school's age range would improve consistency in pre-school provision especially in terms of language provision.

The Executive noted the comments made and was amenable to the request agreeing that consultation on lowering the admission age should take place.

It was resolved to approve proceeding to consult on lowering the admission age of Ysgol Llandegfan to admit pupils part-time from the September following their 3rd birthday to take effect from September, 2020.

10. DRAFT NATIONAL DEVELOPMENT FRAMEWORK

The report of the Director of Place and Community Well-being incorporating the Isle of Anglesey's draft response to the Welsh Government's draft National Development Framework Consultation was presented for the Executive's consideration.

In the absence of the Portfolio Member for Planning and Public Protection, the Chair reported that the Council's draft response to the consultation on proposals within the National Development Framework has been shared with all the Council's Members for their information and input. Additionally, comments have been received from town and community councils and have been forwarded to the Officers. The Leaders of the six North Wales councils are also formulating a response on behalf of the North Wales Economic Ambitions Board in order to highlight areas where the Framework's proposals diverge from the Board's aspirations for the region. The Chair said that she understood that the 1st November, 2019 deadline to respond to the consultation had now been extended to the 15th November, 2019 and she added that she would like to take this opportunity to thank the Council's Officers for co-ordinating the response and bringing the information together.

The Chief Planning Officer said that responding to the draft NDF is critically important because it will set the direction for development in Wales from 2020 to 2040; it articulates a strategy for addressing key national priorities through the planning system, including sustaining and developing a vibrant economy, decarbonisation, developing resilient ecosystems and improving the health and well-being of communities. It is a spatial plan and is part of the highest tier of development plan focusing on issues and challenges at national scale. The Council therefore welcomes the opportunity to comment on the Framework and whilst it supports the principle of creating such a Framework, it does have serious concerns and reservations in relation to a number of themes and policies in the draft NDF specifically with reference to the following –

- *Recognition of existing Nationally Significant Infrastructure Projects (NSIPs)* – the Council is of the view that the draft NDF does not give sufficient recognition to projects such as Wylfa Newydd and National Grid nor to the ability of nuclear energy to meet emissions targets. The importance of these projects to the future economic growth of Anglesey and North West Wales cannot be underestimated and need to be reflected as such in the NDF.
- *Approach to Low Carbon Energy* – the draft NDF's approach to low carbon energy is too narrow focusing excessively on wind and solar developments. The designation of the majority of the Island as a priority area for wind and solar energy is of significant concern and is unacceptable. The Council objects to this designation for a number of reasons including issues around the infrastructure needed to sustain such developments.
- *Regional Growth Areas* – the Council is very surprised and is disappointed that Holyhead has not been recognised or defined as a regional growth area for Wales and believes that the NDF needs to be amended to reflect the potential strategic importance to Wales of Holyhead.
- *Vision for Rural Areas* – Supporting rural areas and promoting their development and prosperity is important to the Council in Anglesey as it is to many other councils in North Wales. The Council believes that the draft NDF does not provide enough vision or direction for rural areas being predominantly urban in outlook, and fails to recognise and understand the importance of tourism growth and development and the visitor economy to the area.
- *Welsh Language Policy* – not having a dedicated policy on the Welsh Language is felt to be a fundamental omission.
- *Connectivity and Potential Third Crossing* – the Council is disappointed that no reference is made in the draft NDF to the proposed new third crossing between the

Island and the mainland and requests that this be recognised and included in the final NDF.

- *Air Connectivity* – the Council considers that the NDF should place more emphasis on the national role of Cardiff Airport and on the importance of connecting North and South Wales and the part which the service plays in the economic development of North West Wales providing business connectivity, tourism opportunities and reduced journey times.
- *Affordable housing* – the Council notes that the NDF sets an ambitious target for the provision of affordable homes and refers to the need for 47% of additional homes to be affordable housing for the 5 year period from 2018/19 to 2022/23; whilst the Council does not object to this aspiration, it does raise questions regarding the viability of development in an area such as Anglesey with little clarity in the Framework on how this target will be delivered.

Councillor G.O.Jones, Chair of the Partnership and Regeneration Scrutiny Committee reported that the Committee in considering the National Development Framework at its 24 October meeting discussed the long-term implications of the NDF on the Island's strategic plans in future and its likely effects on the Council's strategic programme and on community well-being. The Committee noted the concerns expressed about many aspects of the NDF as referred to above and the robustness of the Council's draft response to the consultation which it recommended to the Executive. In addition the Scrutiny Committee supported inviting the Welsh Language Commissioner to address Members - either at a meeting of the Scrutiny Committee or at one of the monthly Members' briefing sessions - on the need for a dedicated Welsh Language Policy in the NDF.

The Executive's Members noted the points raised by Scrutiny and indicated that they were aware of significant interest in this matter with a number of comments having been received and concerns raised. In concurring with the substance of the draft response as presented, the Executive's Members highlighted in particular their dissatisfaction with the omission of Holyhead as a designated regional growth centre and the lack of reference to a third crossing as well as their disquiet regarding the proposed designation of a large part of the Island as a priority area for wind and solar energy which they found unacceptable on account of the potential landscape, environmental, economic and community impacts of such developments as well as the resulting impact on the Island's tourism industry. Whilst they recognised that planning applications for the same would need to be dealt with on a case by case basis, they were agreed with the Officers' response that the approach to this matter creates the expectation that such developments will be acceptable notwithstanding their effects, and were of the view that such an approach is a matter of concern. The Executive hoped that Welsh Government would find the Council's response to be constructive and emphasised that if the plan is to work for the residents, communities, economy and the environment of the Island the issues raised need to be considered and addressed in preparing for the final version of the NDF.

It was resolved –

- **To approve the attached letter including Appendix A as the Isle of Anglesey County Council's response to Welsh Government's National Development Framework (2020-2040) Consultation.**
- **That delegated authority be given to the Director of Place and Community Well-being to carry out any minor amendments, variations or corrections which are identified and reasonably necessary prior to formal issue of the response.**

11. LLANGEFNI GOLF COURSE

The report of the Director of Place and Community Well-being in respect of the future of Llangefni Golf Course was presented for the Executive's consideration.

In the absence of the Portfolio Member for Major Projects and Economic Development, the Chair reported that the report sets out the work that has been undertaken since the responsibility for the Golf Course was handed back to the Council in October, 2018 following the Llangefni Partnership's decision not to seek an extension to the lease of the facility nor to request a community asset transfer from the Council. Part of this work has included extensive public consultation on disposing of the asset (a synopsis of which is provided in the report) the Executive having in May 2018 supported in principle a recommendation to dispose of the Ffridd dwelling and accompanying 41 acres for sale on the open market with the capital receipts to be ring-fenced and reinvested in enhancing existing leisure centre facilities. Officers remain of the provisional opinion that that this decision remains the correct one and that it provides an opportunity to invest in local leisure facilities to realise wider well-being and health benefits.

The Service Business Manager (Regulation & Economic Development) highlighted that given the sensitivity around the processes to dispose of an asset, the County Council must ensure that all such processes are therefore robust, thorough and fully compliant with statutory requirements. The impact of the proposal must be adequately assessed in line with the relevant legislation and it is recommended that the next steps should involve officers considering and preparing the required impact assessments as well as undertaking a further public consultation exercise. These are statutory requirements to ensure full compliance with the legislation as set out. A full report will then be brought back to the Executive to enable it to come to a final decision on the matter.

It was resolved -

- **To note the report and the responses to the consultation processes undertaken to date.**
- **To fully support and endorse the Regulation and Economic Development Service's recommendation to undertake the preparation of further impact assessments in full accordance with the requirements of relevant legislation.**
- **To support and endorse a further public consultation period.**

12. EXCLUSION OF THE PRESS AND PUBLIC

It was considered, and it was resolved to exclude the press and public from the meeting for the discussion on the following item on the grounds that it involved the disclosure of exempt information as defined in Paragraph 16 of Schedule 12A to the said Act.

13. ANGLESEY FURTHER EDUCATION TRUST UPDATE

The report of the Director of Function (Resources) providing an update on progress in restructuring the Anglesey Further Education Trust was presented for the Executive's consideration.

Following the presentation of the 2017/18 Anglesey Further Education Trust accounts to the Executive at its 29 April, 2019 meeting, the Executive requested that the structure of the Trust be reviewed with the aim of ensuring that more of the funds are used to fulfil the

charitable purposes of the Trust i.e. to assist current and former pupils of the Council's five secondary schools in maintaining their education or to undertake vocational or professional qualifications. Following on from the meeting of the Executive, discussions took place with the Head teachers of the 5 secondary schools to identify potential methods by which the Trust funds could be used to benefit current and former pupils and how the funding would be allocated to the 5 schools it being reasoned that that the schools themselves are in the best position to identify the pupils who could so benefit. The resulting proposals are set out in the report. An external solicitor was also contracted to advise on possible options with regard to revising and updating the schemes which govern the Further Education Trust and to improve the utilisation of the Fund. Whilst there is a need to update the governing documents which will require further work and agreement of the Charity Commission, there is scope to use the fund in a different way within the compass of the current schemes.

The 2018/19 Annual Report and accounts (as presented under item 7 on the agenda) show that the value of the overall Fund stands at £3.237m and is comprised of 2 specific funds – the Endowment Fund (£2.78m) made up mainly from the value of investment properties with the remainder being traded investments, debtors and creditors and cash in the bank making it unsuitable for distribution to meet the Trust's charitable objectives; and the Restricted Fund (£455k) made up of traded investments and cash held in the bank which can be distributed to meet the Trust's charitable objectives. The report sets out how the surplus generated by the Trust each year is distributed between the David Hughes Charity for the Poor (a separate charity not under the Council's control) and two sub-funds under the Restricted Fund which are for the benefit of current and former pupils of the Island's five secondary schools. As the Executive does not at present set a budget it is not possible to determine the potential surplus the Fund will make each year and how much will be available for each fund after expenditure on the repair and maintenance of the properties on the estate. The report proposes an annual allotted budget for repairs and maintenance to be inflated each year in line with the inflationary increase applied to the rents received.

The Executive was advised that there are significant funds available to provide support for current and former pupils and that the Trust is capable of generating sufficient surplus to enable a level of support to be maintained into the future. The wording of the Scheme needs to be updated to clarify the document but this can be done without the need to make major changes to the charitable purposes of the Trust. The five secondary schools are willing to administer the awarding of funding to pupils and former pupils on behalf of the Trust and the proposed grant schemes can be undertaken within the current wording of the Schemes.

It was resolved -

- **To approve the following proposals to utilise the Anglesey Further Education Trust funding –**
 - **That £55,000 be allocated to each secondary school to fund the cost of Learning Coaches within each school. It will be for each school to determine over what period the funding is used.**
 - **That £8,000 be initially allocated to each secondary school to enable the schools to provide grants to assist financially disadvantaged students to obtain places at colleges and universities and/or to help with the purchase of books and equipment required to attend the courses in the first year. It will be for each school to assess each application and award grants based on their assessment criteria.**
 - **That the Education Service requests Coleg Cymraeg Cymru to administer scholarships to students from financially disadvantaged**

backgrounds to undertake university and college courses through the medium of Welsh.

- That the Director of Function (Resources)/Section 151 Officer be delegated the authority to determine how much is allocated to the 3 schemes in future years. The sum allocated will be dependent on the surplus made by the Fund.
- That the budget for repairs and maintenance is set at £50,000 for 2020/21 and that the sum is inflated each year in line with the inflationary increase applied to the rents received. Any additional sum above this budget must be approved by the Executive.
- That the Director of Function (Resources)/Section 151 Officer and the Director of Function (Council Business)/Monitoring Officer be delegated the power to conclude the work required in order to update the wording of the Scheme. If the Charity Commission consider the proposed changes as a material change to the operation of the Fund, the matter will be referred back to the Executive for further discussion.

Councillor Llinos Medi
Chair

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	25 November 2019
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers December 2019 – July 2020;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

* Key:
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

2

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: December 2019 – July 2020.		

G - Background papers (please contact the author of the Report for any further information):

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 Strategic – key corporate plans or initiatives
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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: December 2019 – July 2020

Updated: 14 November 2019



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

Page 14 It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **December 2019 – July 2020** is outlined on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: December 2019 – July 2020

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Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
December 2019						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 16 December 2019	
2	Changes to the Constitution to reflect internal re-structuring	Council Business	Lynn Ball Director of Function (Council Business) and Monitoring Officer Cllr Dafydd Rhys Thomas		The Executive 16 December 2019	County Council 10 March 2020
3	Treasury Management Mid-year Review 2019/20	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 16 December 2019	

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January 2020							
4	2020/21 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel - Date to be confirmed. Corporate Scrutiny Cttee 13 January 2020	The Executive 13 January 2020	
5	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 27 January 2020	
6	Learning Disabilities – Transformation of Daytime Opportunities Consent regarding the consultation process.		Housing	Ned Michael Head of Housing Cllr Alun W Mummery	Partnership and Regeneration Scrutiny Cttee - Date to be confirmed	The Executive 27 January 2020	
February 2020							
7	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 17 February 2020	

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8	Strategic Equality Plan 2020-2024 Approval of Plan and recommendation to full Council.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi	Partnership and Regeneration Scrutiny Committee 4 February 2020	The Executive 17 February 2020	County Council 10 March 2020
March 2020						
9	Revenue Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive 2 March 2020	
10	Capital Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive 2 March 2020	
11	Housing Revenue Account Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive 2 March 2020	

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12 Discretionary Business Rate Relief Policy (O) Approve new policy following public consultation.	A collective decision is required detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	
13 Fees and Charges 2020/21 Approval.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 11 July 2019; 25 September 2019	The Executive 2 March 2020	
14 Charges for non-residential services 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 2 March 2020	
15 Standard Charge for Council Care Homes 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 2 March 2020	

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16	Independent Sector Care Home Fees 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 2 March 2020	
17	Housing Rents and Housing Services Charges 2020/21		Housing Services	Ned Michael Head of Housing Services Cllr Alun Mummery		The Executive 2 March 2020	
18	Financial Reserves To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	
19	Medium Term Financial Strategy and Budget 2020/21 (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed Corporate Scrutiny Cttee - Date to be confirmed	The Executive 2 March 2020	County Council 10 March 2020

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20	Capital Strategy and Capital Programme	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	County Council 10 March 2020
21	Treasury Management Strategy 2020/21 Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	County Council 10 March 2020
22	Capital Budget 2020/21	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	County Council 10 March 2020
23	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 23 March 2020	

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24	Corporate Scorecard – Q3, 2019/20	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	
25	CIW Inspection of Children's Services in Anglesey – Improvement Plan – 6 month Progress Report		Children's Services	Fôn Roberts Head of Children and Families Services Cllr Llinos Medi	Social Services Improvement Panel 18 February 2020 Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	
April 2020							
26	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 27 April 2020	

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27	Learning Disabilities – Transformation of Daytime Opportunities Stage 2 – report back on outcome of engagement and Transformation options.	Housing	Ned Michael Head of Housing Cllr Alun W Mummery		The Executive 27 April 2020	
May 2020						
28	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive May 2020	
June 2020						
29	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive June 2020	

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July 2020						
30	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive July 2020

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ISLE OF ANGLESEY COUNTY COUNCIL	
REPORT TO:	EXECUTIVE COMMITTEE
DATE:	NOVEMBER 25th 2019
SUBJECT:	SCORECARD MONITORING REPORT - QUARTER 2 (2019/20)
PORTFOLIO HOLDER(S):	COUNCILLOR DAFYDD RHYS THOMAS
HEAD OF SERVICE:	CARYS EDWARDS
REPORT AUTHOR: TEL: E-MAIL:	GETHIN MORGAN 01248 752111 GethinMorgan@anglesey.gov.uk
LOCAL MEMBERS:	n/a

A - Recommendation/s and reason/s	
1.1	This is the second scorecard of the financial year 2019/20.
1.2	It portrays the position of the Council against its operational objectives as outlined and agreed collaboratively between the Senior Leadership Team / Executive and in consultation with the Shadow Executive.
1.3	The Committee is requested to scrutinise the scorecard and note the areas which the Senior Leadership Team are managing to secure improvements into the future. These can be summarised as follows – 1.3.1 Underperformance is recognised and managed with mitigation measures completed to aide improvement during Q3 and that continuous scrutiny of financial performance is undertaken with particular emphasis and support given to the services under pressure due to the increasing demand so that their management of performance does not decline or underperform into Q3.
1.4	The Committee is asked to accept the mitigation measures outlined above.
B - What other options did you consider and why did you reject them and/or opt for this option?	
n/a	

C - Why is this a decision for the Executive?		
This matter is delegated to the Executive		
CH - Is this decision consistent with policy approved by the full Council?		
Yes		
D - Is this decision within the budget approved by the Council?		
Yes		
DD - Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	This was considered by the SLT and their comments are reflected in the report
2	Finance / Section 151 (mandatory)	No comment
3	Legal / Monitoring Officer (mandatory)	No comment
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	
E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
F - Appendices:		
Appendix A - Scorecard Quarter 2		
FF - Background papers (please contact the author of the Report for any further information):		
<ul style="list-style-type: none"> 2019/20 Scorecard monitoring report - Quarter 1 (as presented to, and accepted by, the Executive Committee in September 2019). 		

SCORECARD MONITORING REPORT – QUARTER 2 (2019/20)

1. INTRODUCTION

- 1.1. One of the Council's duties under the Wales Programme for Improvement is to make arrangements to secure continuous improvement in the exercise of our services. We are required to put in place arrangements which allow us effectively to understand local needs and priorities, and to make the best use of our resources and capacity to meet them and evaluate the impact of our actions.
- 1.2. Our Council Plan for 2017 to 2022 identifies the local needs and priorities and sets out our aims for the period. The delivery of the Council Plan is delivered through the realization of the Annual Delivery Document (ADD).
- 1.3. This scorecard monitoring report is used as part of this process to monitor the success of our identified Key Performance Indicators (KPIs), a combination of local and nationally set indicators, in delivering the Councils day to day activities. The report also identifies any mitigating actions identified by the Senior Leadership Team (SLT) to drive and secure improvements.
- 1.4. The scorecard (appendix 1) portrays the current end of Q2 position and will (together with this report) be considered further by the Corporate Scrutiny Committee and the Executive during November.

2. CONTEXT

- 2.1. It was agreed as part of the previously noted workshop that some changes were required of the Scorecard this year to ensure a greater strategic approach. To that end, the performance monitoring KPIs have been aligned to the Councils' three strategic objectives:
 - Objective 1 - Ensure that the people of Anglesey can thrive and realise their long-term potential
 - Objective 2 - Support vulnerable adults and families to keep them safe, healthy and as independent as possible
 - Objective 3 - Work in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment
- 2.2. It will not be possible to publish information for all KPIs on the Scorecard on a quarterly basis due to the nature of data collection methods. When this is the case, a note will indicate how often the KPI is monitored and when the data will be available for collection, e.g. (annual) (Q4), (termly) (Q3).
- 2.3. Since the Q1 Scorecard report was discussed in September 2019, further Public Accountability Measures (PAMs) have been published by Data Cymru specifically on Waste Management. We are pleased to confirm that we are once again the Authority that has the highest recycling rates in Wales, putting us once again amongst the world leaders in the amount of household waste which is recycled.

3. CORPORATE HEALTH PERFORMANCE

- 3.1. It is encouraging to note that the majority (71%) of the indicators monitored are continuing to perform well against targets (Green or Yellow RAG) as was the case at the end of Q1. Some of the highlights are noted below.
- 3.2. Attendance at work is an area which is reported on monthly and is analysed to ensure improvement. At the end of Q2 the Council is GREEN against its target with 3.96 days lost to absence per FTE in the period against a target of 4.48 days lost to absence per FTE. This is an improvement on the levels seen during Q2 2018/19 where 4.74 days were lost to absence per FTE. It is also better than the 4.25 days lost to absence per FTE seen in Q2 2017/18 which was the best performing year for absence since we began monitoring in this way.
- 3.3. The digital strategy continues to see fruition during Q2 where the majority of indicators under the digital service shift subheading sees an upward trend compared to Q2 of 2018/19 where 83% of the indicators demonstrate an increase. The shift can particularly be seen with the number of registered users (item 10) where it is more than double (11k) the 5k seen at the end of Q2 2018/19. This is positive as studies undertaken by Socitm (Society for innovation, technology and modernisation) demonstrate that digital transaction costs are lower than face to face contact costs.
- 3.4. Currently there is no cause for concern with the customer service charter sub heading where the majority (75%) of indicators are performing well against targets. The only indicator which is RED against target is item 04b - the % of written complaints responded to by Social Services within 15 days. 20 of the 21 (95%) complaints were discussed with the complainant within timescale. Whilst 12 of the 21 (57%) complaints were written to within timescale, 5 of the late written responses received extensions to respond to the complaint after agreement with the complainant, leaving 4 that were late without agreement.
- 3.5. The Customer Strategy was approved during Q2 by the Corporate Governance Programme Board and an action plan is now in development. The action plan will include the monitoring of the Customer Service KPIs identified in the Scorecard as well as other KPIs that will be used to ensure that the Customer Strategy is realised.
- 3.6. The financial management section currently forecasts, on the basis of the financial position at the end of the second quarter, that the Council will overspend its revenue budget, for the year-ending 31 March 2020, by £1.935m (1.43%). The service budgets are expected to overspend by £1.410m and corporate finance is forecast to overspend by £0.341m. Council Tax income is expected to be £184k lower than the budget, mainly as a result in a fall in empty properties subject to the 100% additional premium and an increase in taxpayers qualifying for the severe mental impairment exemption. The historic trend over the last few years has been that Corporate Finance and Council Tax Council had significant underspends/surplus of income. This has helped to reduce overspends in service costs. Unfortunately, for 2019/20 these budgets are also under pressure and will not be available to fund service overspends.

- 3.7. The Adults Service budgets are under significant pressure due to increasing demand and the transition of a costly placement from Children's Services. It is the normal pattern for the final outturn position to be better than the first few quarters estimate, however, if the projected overspend transpires, it would be funded from the Council's general balances which would reduce to £4.346m. This reduction weakens the Council's financial position but vindicates the decision not to use general balances to fund part of the 2019/20 budget.
- 3.8. Further information on financial management can be seen in the 'Revenue Budget Monitoring Report for Q2' which will be discussed in The Executive meeting on the 25th November.
- 3.9. What this demonstrates therefore is the reasonable assurance which can be provided through the use of the scorecards analysis that the Council's day to day activities in managing its people, its finances and serving its customers are delivering against their expectation to a standard which is appropriate and agreed by Members. This is also reflected in the fact that the indicators from a performance management perspective are also demonstrating good performance.

4. PERFORMANCE MANAGEMENT

- 4.1. At the end of Q2 it is encouraging to note that the majority (85%) of performance indicators continue to perform above target or within 5% tolerance of their targets. This compares favourably to the position we were in during Q2 in 2018/19. We do note however that five indicators are underperforming against their targets and are highlighted as being Red or Amber in the Scorecard.
- 4.2. Performance for **Objective 1** at the end of Q2 has been good where only one indicator against the objective is currently underperforming.
- 4.2.1. Indicator 17 – Landlord Services: Average number of days to complete repairs – which is RED with a performance of 15.14 days against a target of 12 days. This is higher than the 13.39 days seen in Q2 2018/19 and the 12.33 days seen at the end of Q1.

Following a change in the Repairs and Maintenance Policy in October 2018, work orders are now prioritised for completion within 12 hours, 48 hours, 5 days, 20 days and 3 months dependant on the urgency of the work. Previous work orders could also be set for 10 days and 15 days which is no longer an option. When setting the target of 12 days for 2019/20 we did not have a 12 month period available to compare previous performance against the new classifications and as such the target set could well be too low with regards to the average number of days. For instance, if 80% of reactive maintenance works fall within the 20 days priority, then the overall target days for all jobs could be circa 16 days.

The Housing Services Board will continue to monitor this indicator with a view to improving the performance.

We are pleased that 93% of the works orders have been completed on time.

4.3. Performance against the indicators for **Objective 2** demonstrate that only two indicators of the 17 monitored in Q2 (12%) are currently underperforming for the objective.

4.3.1. Indicator 27 – The percentage of referrals of children that are re-referrals within 12 months – which is AMBER with a performance of 14.29% against a target of 10% and down on the 10.53% seen at the end of Q1.

This KPI deals with a relatively small number of cases which can fluctuate greatly at the start of the year. A review of the re-referral case files found that they were all appropriately re-referred into the service.

4.3.2. Indicator 36 - Landlord Services: Percentage of rent lost due to properties being empty is RED on the scorecard with 1.57% lost against a target of 1.15%

This indicator is directly linked with indicator 35 on the Scorecard, the average number of calendar days to let lettable units of accommodation which improved during Q2. The poor performance of that indicator in Q1 had an impact on this KPI and it has not been possible to claw back as much as hoped despite the improvement in letting units seen in Q2.

Some properties have deliberately been kept vacant for a longer period of time than normal as they have been considered for use as part of the Small Group Homes project with Children Services.

Some properties that required adaptations prior to re-letting were for kept back for period of time. This was because there were instances of a short delay whilst waiting for Occupational Therapist instructions. We expect this to improve upon appointment of a part time Occupational Therapist working within Housing Services.

During the year to date we have also undertaken major improvement works on some properties that were classed as acceptable fails with regards to WHQS as the former tenants had decided that they did not want improvements carried out on their properties, these are known as a 'Resident Choice' acceptable fail by the WHQS.

All of the above noted factors have had a negative effect on this performance indicator.

We will continue to implement the new streamlined process identified in Q1 to improve the performance of this indicator.

4.4. The indicators to monitor **Objective 3** have also performed well in Q2, however two indicators of the seven (28%) monitored for the objective has underperformed against target.

- 4.4.1. Indicator 43 – Percentage of planning appeals dismissed – which is AMBER with a performance of 33% against a target of 65%, a decrease on the 50% seen at the end of Q1.

This indicator deals with very small numbers and at the end of this quarter the performance is because of the result of 2 of the 3 appeals being upheld after the interpretation of new policies were challenged. The interpretation of the new policies will improve

- 4.4.2. Indicator 43 - Percentage of planning enforcement cases investigated within 84 days – which is AMBER with a performance of 69% against a target of 80%. This is a new indicator for the Scorecard this year, however performance of this indicator was 17% during Q4 2018/19 and 55% at the end of Q1.

There is good progress being made given the historic backlog and current performance demonstrates a significant increase as new processes are embedded, capacity and expertise is improved, and the backlog is cleared. It is anticipated that this improvement will continue into the year ahead.

5. RECOMMENDATIONS

- 5.1. The Committee is requested to scrutinise the scorecard and note the areas which the Senior Leadership Team are managing to secure improvements into the future. These can be summarised as follows –

- 5.1.1. Underperformance is recognised and managed with mitigation measures completed to aide improvement during Q3 and that continuous scrutiny of financial performance is undertaken with particular emphasis and support given to the services under pressure due to the increasing demand so that their management of performance does not decline or underperform into Q3.

- 5.2. The committee is asked to accept the mitigation measures outlined above.

Appendix A - Cerdyn Sgorio Corfforaethol - Corporate Scorecard Ch-Q2 2019/20

Rheoli Perfformiad / Performance Management	CAG / RAG	Tuedd / Trend	Canlyniad / Actual	Targed Ch/ Q Target	Targed BI / Yr Target	Canlyniad 18/19 Result	Canlyniad 17/18 Result
Objective 1 - Ensure that the people of Anglesey can thrive and realise their long-term potential							
1) Percentage of pupil attendance in primary schools (tymhorol) (Q3)	-	-	-	93.90%	93.90%	-	94.60%
2) Percentage of pupil attendance in secondary schools (termly) (Q3)	-	-	-	93.30%	93.30%	93.90%	93.30%
3) Percentage of Year 11 leavers not in Education, Training or Employment [NEET] (annual) (Q4)	-	-	-	-	-	1.10%	4.20%
4) Average Capped 9 score for pupils in year 11 (annual) (Q3)	-	-	-	-	-	349.1	335.9
5) Percentage of pupils assessed in Welsh at the end of the Foundation Phase (annual) (Q4)	-	-	-	-	-	88.30%	72.60%
6) Percentage of year 11 pupils studying Welsh [first language] (annual) (Ch4)	-	-	-	-	-	65%	63.70%
7) Percentage of Quality Indicators (with targets) achieved by the library service (annual) (Q3)	-	-	-	-	-	82%	-
8) Number of visits to leisure centres	Melyn / Yellow	↓	244k	253k	553k	553k	508k
9) Percentage of food establishments that meet food hygiene standards	Gwyrdd / Green	→	98%	95%	95%	98%	98%
10) Percentage of high risk businesses that were subject to planned inspections that were inspected to ensure compliance with Food Hygiene Legislation	Melyn / Yellow	↓	89%	90%	90%	-	-
11) Percentage of NERS clients who completed the exercise programme	Gwyrdd / Green	↓	76%	50%	50%	70%	-
12) Percentage of NERS clients whose health had improved on completion of the exercise programme	Gwyrdd / Green	↑	86%	80%	80%	83%	-
13) Number of empty private properties brought back into use	Gwyrdd / Green	↑	74	37	75	78	75
14) Number of new homes created as a result of bringing empty properties back into use	Gwyrdd / Green	↑	2	2	4	9	4
15) Number of additional affordable housing units delivered per 10,000 households (annual) (Q4)	-	-	-	-	-	-	-
16) Landlord Services: Percentage of homes that meet the Welsh Housing Quality Standard (WHQS)	Gwyrdd / Green	→	100%	100%	100%	100%	-
17) Landlord Services: Average number of days to complete repairs	Coch / Red	↓	15.14	12	12	13.63	-
18) Percentage of tenants satisfied with responsive repairs (annual) (Q4)	-	-	-	-	-	-	-
Objective 2 - Support vulnerable adults and families to keep them safe, healthy and as independent as possible							
19) Rate of people kept in hospital while waiting for social care per 1,000 population aged 75+	Melyn / Yellow	↓	3.7	3	3	7.78	6.58
20) The percentage of adult protection enquiries completed within statutory timescales	Gwyrdd / Green	↑	89.76%	90%	90%	90.91%	93.25%
21) The percentage of adults who completed a period of reablement and have a reduced package of care and support 6 months later	Gwyrdd / Green	↓	41.7%	35%	35%	30.87%	59.26%
22) The percentage of adults who completed a period of reablement and have no package of care and support 6 months later	Gwyrdd / Green	↑	62.16%	62%	62%	62.84%	62.65%
23) The rate of older people (aged 65 or over) whom the authority supports in care homes per 1,000 population aged 65 or over at 31 March	Gwyrdd / Green	↓	18.64	19	19	17.35	17.44
24) The percentage of carers of adults who requested an assessment or review that had an assessment or review in their own right during the year	Gwyrdd / Green	↓	96.80%	93%	93%	93.30%	96%
25) Percentage of child assessments completed in time	Gwyrdd / Green	↑	91.43%	90%	90%	86.17%	67.57%
26) Percentage of children in care who had to move 3 or more times	Gwyrdd / Green	↑	3.80%	5%	10%	9.52%	9%
27) The percentage of referrals of children that are re-referrals within 12 months	Ambr / Amber	↓	14.29%	10%	10%	16.87%	-
28) The average length of time for all children who were on the CPR during the year, and who were de-registered during the year (days)	Gwyrdd / Green	↓	230	270	270	241	326.5
29) The percentage of referrals during the year on which a decision was made within 1 working day	Gwyrdd / Green	→	98.19%	95%	95%	98%	-
30) The percentage of statutory visits to looked after children due in the year that took place in accordance with regulations	Melyn / Yellow	↑	85.84%	90%	90%	86.17%	63.32%
31) Percentage of households successfully prevented from becoming homeless	Gwyrdd / Green	↑	74.62%	60%	60%	-	-
32) Percentage of households (with children) successfully prevented from becoming homeless	Gwyrdd / Green	↓	79.17%	60%	60%	55.10%	65.20%
33) Average number of calendar days taken to deliver a Disabled Facilities Grant	Gwyrdd / Green	↑	160.5	170	170	161.9	177
34) Decision Made on Homeless Cases within 56 days (annual) (Q4)	-	-	-	-	-	-	-
35) The average number of calendar days to let lettable units of accommodation (excluding DTLs)	Melyn / Yellow	↑	22	21	21	-	-
36) Landlord Services: Percentage of rent lost due to properties being empty	Coch / Red	↑	1.57%	1.15%	-	1.30%	-
Objective 3 - Work in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment							
37) Percentage of streets that are clean	Gwyrdd / Green	↓	97.16%	95%	95%	95.60%	93.60%
38) Percentage of waste reused, recycled or composted	Gwyrdd / Green	↓	70%	70%	70%	69.86%	72.20%
39) Average number of working days taken to clear fly-tipping incidents	Gwyrdd / Green	↑	1	1	1	0.2	-
40) Kilograms of residual waste generated per person	Gwyrdd / Green	↓	106kg	120kg	240kg	240kg	236kg
41) Percentage of all planning applications determined in time	Gwyrdd / Green	↑	92%	90%	90%	80%	86%
42) Percentage of planning appeals dismissed	Ambr / Amber	↓	33%	65%	65%	74%	47%
43) Percentage of planning enforcement cases investigated within 84 days	Ambr / Amber	↑	69%	80%	80%	-	-
44) Percentage of A roads in poor condition (annual) (Q4)	-	-	-	-	2.90%	2.90%	2.90%
45) Percentage of B roads in poor condition (annual) (Q4)	-	-	-	-	3.80%	3.80%	4.20%
46) Percentage of C roads in poor condition (annual) (Q4)	-	-	-	-	8.70%	8.70%	8.90%

Red - more than 10% below target and/or needing significant intervention Amber - between 5% & 10% below target and/or requiring some intervention
 Yellow - within 5% of target Green - on or above target Trend - quarterly against target

Appendix A - Cerdyn Sgorio Corfforaethol - Corporate Scorecard Ch-Q2 2019/20

Gofal Cwsmer / Customer Service	CAG / RAG	Tuedd / Trend	Canlyniad / Actual	Targed / Target	Canlyniad 18/19 Result	Canlyniad 17/18 Result
Siarter Gofal Cwsmer / Customer Service Charter						
01) No of Complaints received (excluding Social Services)	Gwyrdd / Green	↑	33	19	76	71
02) No of Stage 2 Complaints received for Social Services	-	↓	7	-	8	9
03) Total number of complaints upheld / partially upheld	-	↓	8	-	27	28
04a) Total % of written responses to complaints within 20 days (Corporate)	Gwyrdd / Green	⇒	100%	80%	93%	92%
04b) Total % of written responses to complaints within 15 days (Social Services)	Coch / Red	↓	57%	80%	57%	-
05) Number of Stage 1 Complaints for Social Services	-	↑	21	-	44	51
06) Number of concerns (excluding Social Services)	-	↓	47	-	62	112
07) Number of Compliments	-	↑	270	-	513	753
08) % of FOI requests responded to within timescale	Gwyrdd / Green	↑	86%	80%	81%	78%
09) Number of FOI requests received	-	↓	463	-	1052	919
Newid Cyfrwng Digidol / Digital Service Shift						
10) No of Registered Users on AppMôn / Website	-	↑	11k	-	8.2k	-
11) No of reports received by AppMôn / Website	-	↑	3.8k	-	4.7k	2k
12) No of web payments	-	↓	7.3k	-	-	-
13) No of telephone payments	-	↓	3.8k	-	-	-
14) No of 'followers' of IOACC Social Media	-	↑	32k	29.5k	29.5k	25k
15) No of visitors to the Council Website	-	↓	383k	-	-	-

Rheoli Pobl / People Management	CAG / RAG	Tuedd / Trend	Canlyniad / Actual	Targed / Target	Canlyniad 18/19 Result	Canlyniad 17/18 Result
01) Number of staff authority wide, including teachers and school based staff (FTE)	-	-	2206	-	2243	2252
02) Number of staff authority wide, excluding teachers and school based staff(FTE)	-	-	1231	-	1252	1244
03a) Sickness absence - average working days/shifts lost	Gwyrdd / Green	↑	3.96	4.48	10.34	9.96
03b) Short Term sickness - average working days/shifts lost per FTE	-	↑	1.54	-	4.68	4.63
03c) Long Term sickness - average working days/shifts lost per FTE	-	↑	2.43	-	5.66	5.32
04a) Primary Schools - Sickness absence - average working days/shifts lost	Gwyrdd / Green	↑	3.39	4.36	12.21	10.39
04b) Primary Schools - Short Term sickness - average working days/shifts lost per FTE	-	↑	1.4	-	4.97	4.85
04c) Primary Schools - Long Term sickness - average working days/shifts lost per FTE	-	↑	2.03	-	7.24	5.55
05a) Secondary Schools - Sickness absence - average working days/shifts lost	Ambr / Amber	↓	3.6	3.31	9.57	9.67
05b) Secondary Schools - Short Term sickness - average working days/shifts lost per FTE	-	↓	1.33	-	5.26	5.32
05c) Secondary Schools - Long Term sickness - average working days/shifts lost per FTE	-	↑	2.27	-	4.31	4.35
06) Local Authority employees leaving (%) (Turnover) (Annual) (Q4)	-	-	-	11%	11%	11%
07) % of PDR's completed within timeframe (Annual) (Q4)	-	-	-	80%	84%	90.50%

Rheolaeth Ariannol / Financial Management	CAG / RAG	Tuedd / Trend	Cyllideb / Budget	Canlyniad / Actual	Amrywiad / Variance (%)	Rhagolygon o'r Gwariant / Forecasted Actual	Amrywiad a Ragwelir / Forecasted Variance (%)
01) Budget v Actuals	Coch / Red	↓	£66,155,987	£66,509,788	0.53%	-	-
02) Forecasted end of year outturn (Revenue)	Coch / Red	↓	£135,210,190	-	-	£137,145,191	1.43%
03) Forecasted end of year outturn (Capital)	-	-	£25,910,000	-	-	£16,822,000	-35.08%
04) Achievement against efficiencies	Ambr / Amber	↓	£2,561,000	-	-	£2,165,800	-15.43%
05) Income v Targets (excluding grants)	Gwyrdd / Green	↓	-£5,210,818	-£5,887,285	12.98%	-	-
06) Amount borrowed	-	⇒	£2,184,000	-	-	£0	0.00%
07) Cost of borrowing	Gwyrdd / Green	⇒	£4,262,730	-	-	£4,260,516	-0.05%
08) % invoices paid within 30 days	Melyn / Yellow	↓	-	84.44%	-	-	-
09) % of Council Tax collected (for last 3 years)	Gwyrdd / Green	↑	-	98.90%	-	-	-
10) % of Business Rates collected (for last 3 years)	Gwyrdd / Green	↑	-	98.80%	-	-	-
11) % of Sundry Debtors collected (for last 3 years)	Melyn / Yellow	↑	-	96.90%	-	-	-
12) % Housing Rent collected (for the last 3 years)	Melyn / Yellow	⇒	-	99.39%	-	-	-
13) % Housing Rent collected excl benefit payments (for the last 3 years)	-	↑	-	98.73%	-	-	-

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ISLE OF ANGLESEY COUNTY COUNCIL	
REPORT TO:	EXECUTIVE COMMITTEE
DATE:	25 NOVEMBER 2019
SUBJECT:	REVENUE BUDGET MONITORING, QUARTER 2 2019/20
PORTFOLIO HOLDER(S):	COUNCILLOR ROBIN WYN WILLIAMS
HEAD OF SERVICE:	MARC JONES
REPORT AUTHOR:	CLAIRE KLIMASZEWSKI
TEL:	01248 751865
E-MAIL:	CLAIRE.KLIMASZEWSKI@YNYSMON.GOV.UK
LOCAL MEMBERS:	n/a
A - Recommendation/s and reason/s	
<ol style="list-style-type: none"> 1. In February 2019, the Council set a net budget for 2019/20 with net service expenditure of £133.324m to be funded from Council Tax income, NDR and general grants. The total for general and other contingencies amounted to £1.886m. The budget for the Council Tax Premium was increased to £1.444m. The total budget for 2019/20 is, therefore, £135.210m. 2. The budget for 2019/20 included required savings of £2.561m. These have been incorporated into the individual service budgets and achievement or non-achievement of these is reflected in the net (under)/overspends shown. Whilst significant savings were once more required to balance the budget, £0.277m of additional budget was included in the budget and held centrally. This additional funding will be allocated to meet additional budget pressures as and when necessary. In addition, £479k of funding (50%) in respect of additional teachers' pension costs was retained centrally, as the cost of the teachers' pensions had previously been fully funded in the delegated school's budget but will, for 2019/20 be funded by grant. This release of core funding has been allocated to the Council's general reserves. 3. This report sets out the financial performance of the Council's services at the end of quarter 2, 30 September 2019. The projected position for the year as a whole is also summarised. It should be noted that predicting the final year-end position at the end of quarter 2 is difficult and the position can change considerably as we move through the remainder of the financial year. 4. The overall projected financial position for 2019/20, including Corporate Finance and the Council Tax fund, is an overspend of £1.935m. This is 1.43% of the Council's net budget for 2019/20. This is due to similar pressures experienced in 2018/19, the most significant of which is the cost of Adult Services. 5. It is recommended that:- <ol style="list-style-type: none"> (i) To note the position set out in appendices A and B in respect of the Authority's financial performance to date and expected outturn for 2019/20; (ii) To note the summary of contingency budgets for 2019/20 detailed in Appendix C; (iii) To note the position of the invest to save programmes in Appendix CH (iv) To note the position of the efficiency savings for 2019/20 in Appendix D; (v) To note the monitoring of agency and consultancy costs for 2019/20 in Appendices DD, E and F. 	

(vi) To approve the use of the School's Pension Reserve to fund outstanding holiday pay entitlement for school supply staff dating back to December 2015. The current estimate of these costs is £94k plus on-costs, which is estimated at £110k in total.		
B - What other options did you consider and why did you reject them and/or opt for this option?		
n/a		
C - Why is this a decision for the Executive?		
This matter is delegated to the Executive.		
CH - Is this decision consistent with policy approved by the full Council?		
Yes		
D - Is this decision within the budget approved by the Council?		
Yes		
DD - Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The report has been considered by the SLT and the points raised have been incorporated into the final report.
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer's report
3	Legal / Monitoring Officer (mandatory)	The Monitoring Officer is a member of the SLT and the Monitoring Officer's comments were considered by the SLT.
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	
E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
F - Appendices:		
<ul style="list-style-type: none"> • Appendix A - Revenue Budget Monitoring Report – Quarter 2, 2019/20 • Appendix B – Table of Provisional Outturn 2019/20 • Appendix C – Summary of Contingency Budgets 2019/20 • Appendix CH – Review of the Invest-to-Save projects 2019/20 • Appendix D - Review of Efficiency Savings 2019/20 • Appendix DD - Information Regarding Monitoring of Agency Staff 2019/20 • Appendix E - Information Regarding Monitoring of Consultants • Appendix F – Detailed Information Regarding the Expenditure on Consultants 		
FF - Background papers (please contact the author of the Report for any further information):		
<ul style="list-style-type: none"> • 2019/20 Revenue Budget (as recommended by this Committee on 18 February 2019 and adopted by the County Council on 27 February 2019). 		

REVENUE BUDGET MONITORING – QUARTER 2 2019/20

1. General Balance

The Council held £8.728m of earmarked reserves and school reserves amounting to £0.631m at the start of the financial year. The final, audited outturn for 2018/19 resulted in a general balance at the start of the current financial year of £5.912m.

The Executive approved the following items to be funded in 2019/20 from the General Reserve:-

Executive Meeting	Amount £m	Purpose
Draft opening balance	-5.912	Final audited general reserve at 31 March 2019.
Full Council 27 February 2019	-0.479	Funding (50%) in respect of additional teachers' pension costs is returned to the general reserve as the cost of the teachers' pensions had been fully funded in the Delegated School's Budget. These teachers' pension costs will instead be funded by Welsh Government grant for 2019/20.
Approval sought at this Executive meeting	0.110	Funding for supply teachers' holiday pay from December 2015 to present. This may vary slightly when actual on-costs are known.
Revised Council Fund General Balance	-6.281	As mentioned above, this may change following any post-audit adjustments.

The current predicated outturn for 2019/20 is an estimated overspend of £1.935m. If this trend continues, the Council general reserve is likely to reduce to £4.346m by the year-end. This is well below the minimum balance of the general reserve which has been set at £6.7m, as approved by full Council on 27th February 2019.

2. Financial Performance by Service

2.1 The details of the financial performance by service for the period and the projected out-turn position for each is set out in Appendix B. An overspend of £1.410m on services is predicted as at 31 March 2020. An overspend of £0.341m is estimated on Corporate Finance. In addition, a shortfall of £0.184m is predicted on the collection of Council Tax, of which £0.363m is due to a shortfall on Council Tax for the year. A surplus of £0.180m on the Council Tax Premium is forecast, which helps reduce the overall shortfall on Council Tax. The current total revenue forecast for 2019/20 is an overspend of £1.935m, which is 1.43% of the Council's total net revenue budget.

2.2 The table below summarises the significant variances (circa £100k or higher). Please note that these figures relate to the position in respect of the controllable budgets within each service.

**Summary of projected variances at 31 March 2020
based upon financial information as at 30 September 2019**

	(Under) / Overspend £000
Learning	210
Adults	1,214
Children's Services	(145)
Resources	(181)
Corporate Democratic Costs	115
Benefits Granted	381
Uncontrollable Costs – bad debt, insurances and pension capital costs	200
Council Tax, including Council Tax Premium	184
Other (total of variances less than £100k)	(43)
Total Variance over/(under)spend	1,935

3. Explanation of Significant Variances

3.1 Lifelong Learning

3.1.1 Central Education

3.1.1.1 This service was overspent by £74k (9.54%) at the end of quarter 2. The forecast for the year-end is an overspend of £180k (3.63%). This is a significant improvement on the overspend of £390k forecast during quarter 1.

3.1.1.2 There are a number of over and underspends across the service which are listed below:-

- The most significant budgetary pressures are: School Transport – Taxis which is predicted to overspend by £343k. The implementation of the 'One Transport System' took place during the previous financial year, this, and the re-tendering exercise that was undertaken, has meant that overall overspend has been reduced by around £230k from what it would have been otherwise.
- The Anglesey and Gwynedd Joint SEN Strategy is still expecting to overspend by £171k due to the demand for additional learning needs.
- Secondary integration's statutory costs are forecast to overspend by £97k. This is an increase of £23k overspend during quarter 1. This is due to the services budget being reduced for 2019/20 but the service will not be able to fully meet its savings target due to demand for the service.
- The Out of County Placements budget is currently forecast to underspend by £409k. This is a significant improvement on the £208k forecast reported during quarter 1. This is due to reduced demand for these placements, including the ending of education provision for one complex case where the client has moved on to become the responsibility of Adult Services as noted below. It is important to note that this is a demand led budget and the situation can change very quickly.
- Another significant change is that the school meals service is now expected to underspend by £166k compared with a balanced budget forecast at quarter 1. This is due to reduced demand for school meals.

- The early year provision is forecast to be underspent to the sum of £93k. This budget has historically been underspending as a result of lower than budgeted payments to nurseries.

3.1.2 Culture

3.1.2.1 This service was £46k (8.87%) overspent during the period and the forecast outturn for the year is an overspend of £30k (2.46%). This is a worse position compared to the underspend of £35k predicted during quarter 1. This is due to remedial works carried out to the Oriel café following the re-tendering of the lease (£70k). The income at the Oriel is also reduced due to less visitors to the Oriel. The closure of the café for remedial works for three weeks would have contributed to this. Delays in transferring the Beaumaris Court and Gaol to the Town Council has increased costs by approximately £10k.

3.1.2.2 The Libraries Service continues to underspend by £50k due to vacancies.

3.1.3 Schools

3.1.3.1 It has recently been highlighted that the Council is liable to pay holiday pay to supply staff based on the amount of time worked dating back to 2015. The cost of this back pay across the schools is estimated at £94k and on-costs. This would put school budgets under further pressure, therefore, the Executive are requested to approve funding of these costs from the General Reserve. The General Reserve has recently increased by £479k due to the return of 50% of core budget from schools previously provided by the Council for increased teachers' pensions costs. Welsh Government has since awarded the Council grant for these costs. 50% of the surplus funding created by the grant is being retained by schools with 50% returned to the General Reserve. This provides more capacity in the General Reserve to fund these school related costs. Supply staff will receive holiday pay going forward based on their hours worked.

3.2 Adults Social Care

3.2.1 This service was £963k (7.81%) overspent for the period and the forecast outturn for the year as a whole being a predicted overspend of £1,214k (4.82%).

3.2.2 The elements within the forecast outturn variance are as follows:-

- Services for the Elderly: Forecast overspend of £798k – this is a significant increase of £453k on the overspend predicted during quarter 1. £281k of the increase relates to an increase in residential and nursing care placements. £101k relates to homecare and £60k relates to Deprivation of Liberty Safeguards, where the projected underspend has fallen due to an increased number of assessments having to be undertaken.
- Physical Disabilities (PD): Forecast overspend of £181k, similar to quarter 1. The main areas of concern here is in home support and complex residential care placements.

- Learning Disabilities (LD): Forecasted overspend of £541k. This is £58k less than the overspend reported during quarter 1. The reasons behind this overspend are: (i) the Service has a small number of clients with complex care needs. This includes a complex high cost placement which has transitioned from Children's Services (ii) an increase in Supported Living Fees.
- Mental Health (MH): Forecast overspend of £253k, similar to quarter 1. The overspend is due to a small number of complex care package and an increase in a placement cost.
- Provider Unit: Forecast underspend of £545k compared with an underspend of £370k at quarter 1. This is mainly due to increased income within the Residential Homes section.

3.2.3 Quarter 2 figures indicate significant demand pressures within the first 2 quarters of this year. In order to fully investigate the issues, the service is considering each specific individual line, which has led to the significant projected overspend. Namely these are Nursing Placements, Residential Placements and home care costs within Older People and Physical Disability services and supported living and home care costs within Learning Disability areas.

In each area, the following are evaluated:-

- 1) Nature of cyclical (year by year and month by month) trend;
- 2) Reasons behind trend;
- 3) Further steps that can be taken to manage demand.

It is unlikely that this review will have an impact on the expenditure in the short term but it is hoped that, by understanding the pattern of expenditure and the reasons why it is increasing, it will allow the Service to manage demand for services in the future.

3.3 Children's Services

3.3.1 The service was underspent by £293k (5.32%) during the period and is projected to be underspent by £145k (1.41%) at year end. This is a significant achievement compared to the overspend of £1.8m for the financial year 2018/19. It is also an improvement of £123k on the underspend of £22k predicted during quarter 1. The improved budget position of the service is, in the main, a result of the additional funding of £1.4m provided in the 2019/20 budget and the fact that one child, where the cost of the placement was significant, has now transferred to be the responsibility of Adult Services.

3.3.2 The service continues to have smaller budgetary pressures predicted for 2019/20 in Children with Disabilities (£79k overspend); Family Support (£57k over); other Children and Family Services (£55k over). These are offset by larger underspends in the service. Commissioning and Social Work is forecast to underspend for the year by £128k; at quarter 1 this service area was predicted to achieve a balanced budget. Children's Support Services has a slightly reduced underspend of £51k compared with an underspend of £73k reported in quarter 1. The Looked After Children's budget is forecast to underspend by £157k compared to a balanced budget forecast at the end of quarter 1.

3.4 Housing (Council Fund)

3.4.1 This service was underspent by £52k (5.18%) during the period and continues to forecast an underspend of £20k (1.63%) year-end. Homelessness (B and B) costs continue as a budgetary pressure with an overspend of £60k forecasted at year-end. However, due to staff vacancies and delays in recruiting in the service, it is anticipated that there will be an overall underspend of £80k.

3.5 Regulation and Economic Development

3.5.1 Economic and Community (includes Destination and Leisure)

- 3.5.1.1** The service, overall, was overspent by £54k (4.01%) for the period with a projected outturn being £38k (2.08%) overspent at year-end. This is an increase of £14k on the overspend predicted during quarter 1.
- 3.5.1.2** The Economic Development element of the service is forecast to overspend by £78k at year-end. This is an increase from the balanced budget predicted during quarter 1. The service is likely to overspend at year-end due to income shortfalls particularly arising from the suspension of the Wylfa Newydd project. The service is exploring the possibility of using the available resource on other projects, both for the Council and for other Councils, however, it is too early to determine what additional income would be generated and as a result, the forecasted position does not take account of any additional income that may be generated.
- 3.5.1.3** The Destination Section is projected to underspend by £40k. This is due to improved budget management, a short-term vacant post and an over achievement of mooring income.
- 3.5.1.4** The Leisure Section's forecast position has improved from an overspend of £49k at the end of quarter 1 to the current forecast of a balanced budget position. There are still budgetary pressures at the leisure centres within the café provision and vending machines (£15k), though these have reduced. An underspend of £30k is forecast on outdoor areas.

3.5.2 Planning and Public Protection

- 3.5.2.1** This service was £165k underspent (15.35%) for the period. The forecast outturn for the year is an underspend of £84k (4.11%). This is an improvement of £35k on the underspend of £49k projected during quarter 1.
- 3.5.2.2** The Public Protection Section was underspent by £15k for the period and the forecast outturn position is £7k underspend, similar to quarter 1. Dog and pest control income targets are not expected to be achieved by £9k as well as the markets and fair income, which is estimated to fall short of the budget by £7k. Registrars was forecast to achieve a balanced budget during quarter 1 but an overspend of £10k is now expected at year-end. This is due to increased costs and missed income targets. However, there is a vacant post within the Corporate Health and Safety Team which is forecast to provide a £18k underspend at year-end. In addition, Trading Standards which was previously expected to achieve a balanced budget, is now expected to underspend by £17k. This is due to staff vacancies and surplus external income contributions which is funding the shortfall on testing fees.
- 3.5.2.3** The Planning Section was underspent by £150k for the period and is forecast to underspend by £77k at year-end. This is an increase of £30k on the forecast underspend reported at quarter 1. All sections within the Planning Section are expected to underspend with planning administration predicting surplus income, causing an underspend of £24k. The underspend on Planning Control has increased by £26k and is expected to underspend by £28k due to surplus income. Building Control continues to forecast an underspend of £15k.

3.6 Highways, Waste and Property

3.6.1 Highways

3.6.1.1 This service was £41k (1.08%) overspent for the period. The forecast position at year-end is £87k underspent (1.45%). This is a reduction of £35k on the underspend forecast at quarter 1. Several of the sections within Highways are predicted to underspend at year-end. The most notable are Departmental Support £50k which will have arisen from staffing cost savings, street works income is expected to overachieve against the income budget by £80k. Additional grant income is expected on Public Transport, which will contribute to the forecast of a £50k underspend. However, the works budget is expected to overspend to the sum of £120k by year-end. This is an increase of £20k from that previously reported and includes the purchase of salt. This forecast excludes works arising from winter maintenance and storms as it is still too early in the year to predict the outturn on these costs. Any significant winter costs could worsen the outturn estimated this quarter, although an earmarked reserve is available to contribute to any significant increase in costs.

3.6.2 Waste

3.6.2.1 The Waste service was £136k (3.59%) underspent for the period. The service is predicted to have an outturn position of a £40k underspend (0.52%), which is similar to the underspend predicted during quarter 1.

3.6.2.2 The forecast for the year-end includes overspends and compensating underspends within different sections of the service. The most notable of the variances includes a £70k underspend on the Penhesgyn Transfer Station due to staffing and income generation above budget. The Recycling Section is also forecasting a £100k underspend position at year-end due to excess income which will offset the overspend on the Waste Collection budget, which is currently £80k overspent.

3.6.3 Property

3.6.3.1 The Service's position for the period is a £7k (1.95%) overspend with a forecast overspend of £160k (18.75%) for the year-end position. This is an increase of £35k on the previous quarter's forecast.

3.6.3.2 The main reason for the projected overspend within the Property service is a forecast underachievement on professional fees of £134k. A delay in capital projects within the 21st Century Schools programme has reduced the fee earning work within Property in this financial year. However, this work is expected to increase in future financial years when the 21st Century Schools Band B projects are progressed. The increase in the overspend is due to one-off expenditure amounting to £35k on the office rationalisation at Shire Hall.

3.7 Transformation

3.7.1 The Transformation function overspent by £291k (12.64%) for the period. The projected year-end position is an overspend of £43k (0.95%). This is an improvement of £54k on the overspend of £97k predicted during quarter 1.

- 3.7.1.1** The ICT Section was overspent by £254k (20.13%) for the period and is expected to be £220k (9.18%) overspent at year-end. All software and hardware budgets across the Council, excluding schools, have been centralised and are now managed within the ICT Section. The budgets have been insufficient historically. The underlying overspend on software is £296k, however, an underspend of £63k is expected on Anglesey Connected, which reduces the overspend for the function. A request for increased budget in 2020/21 is being considered to mitigate these historical budget pressures.
- 3.7.1.2** The HR function was overspent by £54k (7.66%) for the period and projected to be £60k (4.75%) underspent at year-end. This is due to forecast underspends on training budgets. The overspend to date is higher due to expenditure being ahead of profile.
- 3.7.1.3** The Corporate Transformation budget was underspent by £17k (4.86%) for the period and expected to be underspent at the year-end by £117k (13.63%), mainly due to underspends on staffing budgets within both the Corporate Transformation team and Cyswllt Môn. The Ynys Môn and Gwynedd Partnership is predicted to underspend by £50k.

3.8 Resources (excluding Benefits Granted)

- 3.8.1** The Resources function budget was £174k (10.6%) underspent for the period with the projection for the outturn being an underspend of £181k (5.93%). This is a significant increase of £102k on the £79k underspend predicted during quarter 1.
- 3.8.2** Revenues and Benefits are expected to be £61k underspent for the year, compared with £5k underspend forecast previously. This is due to increased income from court cases (£27k) and £43k additional housing benefits grant. The Accountancy Section is looking at an overspend of £5k due to bank charges (£34k) and system consultancy costs (£23k). There is a predicted underspend of £52k on staffing, which offsets much of these costs. Internal Audit is expected to have a balanced budget, whereas the Procurement Section is expected to be £125k underspent due to initiatives in purchasing, i.e. centralised purchasing budgets and procurement card rebates. This is an improvement of £36k on the underspend of £89k predicted on Procurement in the previous quarter.

3.9 Council Business

- 3.9.1** The function was £46k (5.84%) underspent for the period, with the forecast for the year-end position being a £47k (2.89%) overspend. A small improvement since quarter 1.
- 3.9.2** Legal Services are expected to be overspent by £99k, largely due to legal agency to cover staff vacancies/absences. These costs will be higher in the latter half of the year, hence the underspend to date will become an overspend by year-end. Some of the overspend will be reduced by Democratic Services, which is expected to underspend by £52k. The Section is forecast to underspend in each of its functions, with Scrutiny and Policy both expected to underspend by £15k.

3.10 Corporate and Democratic Costs

3.10.1 The function was overspent by £157k (12.74%) for the period and the forecast year-end position is an overspend of £115k (3.43%). This is an increase of £126k on the underspend of £11k reported in quarter 1. This change is due to debt write-offs of £125k relating to 2018/19 which was not reflected in the 2018/19 accounts. This error was identified during the audit of the 2018/19 accounts but not considered material to justify adjusting the accounts at such a late stage. The final Coroner's fee was also higher than accrued in 2018/19.

3.10.2 The largest budgetary pressure, with the exception of the one-off bad debt adjustment, are £25k on staff counselling and Armed Forces day £20k. These, however, are offset by underspends in pension contributions.

3.11 Corporate Management

3.11.1 The function was £26k (8.41%) underspent for the period, with the forecast at year-ending being an underspend of £60k (9.53%). An increase of £40k on the underspend of £20k reported during quarter 1.

3.11.2 The function is forecast to underspend by £71k on staffing due to a restructure of the Management Team. Expenditure on Transport and supplies and services amounting to £11k were incurred for which there is no budget, reducing the underspend to £60k.

4. Corporate Finance (including Benefits Granted)

4.1 Corporate Finance, including Benefits Granted, is expected to overspend by £341k (2.09%) at year-end. This is higher than the overspend of £265k forecast at quarter 1. This is due to an increase in benefits granted and the underspend of £66k previously forecast on contingencies is now expected to achieve a balanced budget. This is due to funding relating to Children's Services being moved to the Service's budget for the year. Benefits granted is overspending as it was based on the 2018/19 expenditure and previous trends, it was anticipated that the caseload under the Council Tax Reduction Scheme would fall and, despite the overall increase in the level of Council Tax, the budget was reduced in 2019/20. Based on the current position, the caseload has not fallen as anticipated and the current projection is that the budget will overspend by £381k.

4.2 The budget for 2019/20 included some items retained centrally as contingency budgets amounting to £1,891k. These include £202k of additional funding for Education out-of-county fees; £417k earmarked for Children's Services; £237k for other approved earmarked costs; £235k as a general contingency to cover budget pressures; £400k to cover the cost of redundancy and termination costs; and £400k as a general contingency. £1,030k of contingency budgets have been vired to services for the agreed purpose. This leaves a balance of £861k, of which £499k has been committed. There is £361k of uncommitted contingency budget remaining, however, it is forecast that this will be needed and that all contingencies will be used in full by year-end.

5. Collection of Council Tax

5.1 The Council Tax Fund budget is determined using the estimated collectable debt for the current year only, based on the tax base figure set in November 2018. It does not provide for arrears collected from previous years, adjustments to liabilities arising from previous years (exemptions, single person discounts etc.), changes to the current year's tax-base or the provision for bad and doubtful debts. These changes cannot be estimated and, invariably, lead to a difference between the final balance on the Council Tax Collection Fund and the original budget. The current projection is that the Council Tax Fund will underachieve the target by £363k. This is an increase of £205k on the shortfall of £158k forecast at the end of quarter 1. However, the Council Tax Premium budget, which is an additional council tax charge on second homes and empty homes on Anglesey (since 1 April 2017), may potentially over achieve its budget by £180k. This is £124k less than the surplus of £304k previously reported. In total, a shortfall of £184k is forecast on the collection of Council Tax for 2019/20.

6. Budget Savings 2019/20

6.1 Budget savings of £2.561m were removed from service budgets for 2019/20. £2.166m of the savings have been achieved or are expected to be achieved. However, £395k is not expected to be, or is at risk of not being delivered. The most significant shortfall will be within Adult Services, where the service is expected to underachieve the target by £276k, due to increasing demand pressures. A full detailed analysis can be seen for each Service in Appendix D.

7. Invest-to-Save

7.1 An invest to save programme was undertaken in 2016/17, with an allocation of £983k for individual projects. To date, £647k has been spent or committed from this allocation of funding up to and including 2019/20. All projects are at various stages of development, with some closer to completion than others. The full detail of the expenditure and progress on each of the projects can be seen in Appendix CH. Where the projects are not completed at year-end, they will continue into 2020/21 and the funding will still be available within the invest-to-save reserve.

8. Agency and Consultancy Costs

8.1 During the year to date, £335k was spent on Agency staff. These were, in the main, part-funded from staffing budgets as they related to staff vacancies, while £137k related to staff cover within Children's Services, to cover vacant posts. The Adults Service spent £83k to the end of September 2019. This was due to staff vacancies and the Deprivation of Liberty Safeguards work (DOLS). The Waste Service spent £104k for site agents at the recycling centres. The full details can be seen at Appendix DD.

8.2 Expenditure on consultancy services in quarter 2 was £234k, with £71k of this funded externally from grants or contributions. The total expenditure on Consultancy to 30 September 2019 was £393k. The full summary of expenditure per service and additional details of the expenditure can be seen at Appendix E.

9. Conclusion

9.1 The projection at the end of the second quarter is that the budget will be overspent by £1.935m for the year-ending 31 March 2020. The service budgets are expected to overspend by £1.410m and corporate finance is forecast to overspend by £0.341m. A shortfall of £0.184m is expected on the standard Council Tax. The historic trend over the last few years has been that Corporate Finance and Council Tax had significant underspends/surplus of income. This has helped to reduce the overspends in service costs. Unfortunately, for 2019/20, these budgets are also under pressure and will not be available to fund service overspends. The Adults Service budgets are under significant pressure due to increasing demand and the transition of a costly placement from Children's Services. It is the normal pattern for the final outturn position to be better than the first few quarters estimate, however, if the projected overspend transpires, it would be funded from the Council's general balances, which would reduce to £4.346m. This reduction weakens the Council's financial position but vindicates the decision not to use general balances to fund part of the 2019/20 budget.

PROJECTED REVENUE OUTTURN FOR THE FINANCIAL YEAR ENDING 31 MARCH 2020 – QUARTER 2

Service/Function	2019/20 Annual Budget	Q2 2019/20 Budget Year to Date	Q2 Actual & Committed spend	Q2 2019/20 Variance	Q2 Actual & Committed Spend	Estimated Expenditure to 31 March 2020 at Q2	Estimated Outturn 31 March 2020 over/(under) at Q2	2019/20 Projected Over/(Under) spend as a % of Total Budget	Estimated Outturn 31 March 2020 over/(under) at Q1	Over/ (under)spend 2018/19
	£'000	£'000	£'000	£'000	%	£'000	£'000	%	£'000	£'000
<u>Lifelong Learning</u>										
Delegated Schools Budget	44,424	23,197	23,197	(0)	0.00%	44,424	0	0.00%	0	0
Central Education	4,960	771	845	74	9.54%	5,140	180	3.63%	390	327
Culture	1,218	522	568	46	8.87%	1,248	30	2.46%	(35)	(124)
<u>Adult Services</u>	25,172	12,335	13,298	963	7.81%	26,386	1,214	4.82%	983	1,178
<u>Children's Services</u>	10,248	5,500	5,207	(293)	-5.32%	10,103	(145)	-1.41%	(22)	1,830
<u>Housing</u>	1,224	1,007	955	(52)	-5.18%	1,204	(20)	-1.63%	(20)	(304)
<u>Highways, Waste & Property</u>										
Highways	6,017	3,812	3,853	41	1.08%	5,930	(87)	-1.45%	(122)	(322)
Property	853	358	365	7	1.95%	1,013	160	18.75%	125	35
Waste	7,717	3,786	3,651	(136)	-3.59%	7,677	(40)	-0.52%	(35)	(328)
<u>Regulation & Economic Development</u>										
Economic Development	1,826	1,357	1,411	54	4.01%	1,864	38	2.08%	24	(107)
Planning and Public Protection	2,045	1,072	908	(165)	-15.35%	1,961	(84)	-4.11%	(49)	(121)

Service/Function	2019/20 Annual Budget	Q2 2019/20 Budget Year to Date	Q2 Actual & Committed spend	Q2 2019/20 Variance	Q2 Actual & Committed Spend	Estimated Expenditure to 31 March 2020 at Q2	Estimated Outturn 31 March 2020 over/(under) at Q2	2019/20 Projected Over/(Under) spend as a % of Total Budget	Estimated Outturn 31 March 2020 over/(under) at Q1	Over/ (under)spend 2018/19
	£'000	£'000	£'000	£'000	%	£'000	£'000	%	£'000	£'000
<u>Transformation</u>										
Human Resources	1,262	699	753	54	7.66%	1,202	(60)	-4.75%	13	(54)
ICT	2,396	1,261	1,515	254	20.13%	2,616	220	9.18%	140	135
Corporate Transformation	859	342	325	(17)	-4.86%	742	(117)	-13.63%	(56)	(183)
<u>Resources</u>	3,050	1,640	1,467	(174)	-10.60%	2,869	(181)	-5.93%	(79)	(39)
<u>Council Business</u>	1,626	791	745	(46)	-5.84%	1,673	47	2.89%	55	(53)
<u>Corporate & Democratic costs</u>	3,352	1,236	1,393	157	12.74%	3,467	115	3.43%	(11)	(181)
<u>Corporate Management</u>	629	314	288	(26)	-8.41%	569	(60)	-9.53%	(20)	2
<u>Estimated Impact of Uncontrollable Costs</u>						200	200		200	596
<u>Total Service Budgets</u>	118,880	60,001	60,743	742	1.24%	120,290	1,410	1.19%	1,481	2,287
Levies	3,528	3,528	3,528	(0)	0.00%	3,528	0	0.00%	0	0
Discretionary Rate Relief	85	0	0	0	0.00%	96	11	12.69%	7	0
Capital Financing	7,129	989	946	(43)	-4.31%	7,079	(50)	-0.70%	0	(1,185)
General & Other Contingencies	861	861	499	(362)	-42.00%	861	0	0.00%	(66)	0
Support Services contribution HRA	(773)	0	0	0	0.00%	(773)	0	0.00%	0	(152)

Service/Function	2019/20 Annual Budget	Q2 2019/20 Budget Year to Date	Q2 Actual & Committed spend	Q2 2019/20 Variance	Q2 Actual & Committed Spend	Estimated Expenditure to 31 March 2020 at Q2	Estimated Outturn 31 March 2020 over/(under) at Q2	2019/20 Projected Over/(Under) spend as a % of Total Budget	Estimated Outturn 31 March 2020 over/(under) at Q1	Over/ (under)spend 2018/19
	£'000	£'000	£'000	£'000	%	£'000	£'000	%	£'000	£'000
Benefits Granted	5,501	777	793	16	2.07%	5,882	381	6.92%	324	(48)
Total Corporate Finance	16,331	6,155	5,767	(388)	-6.31%	16,672	341	2.09%	265	(1,385)
Total 2019/20	135,210	66,156	66,510	354	0.53%	136,962	1,751	1.30%	1,746	902
Funding										
NDR	(22,754)	(12,252)	(12,252)	0	0.00%	(22,754)	0	0.00%	0	0
Council Tax	(37,975)	0	0	0	0.00%	(37,612)	363	-0.96%	158	(269)
Council Tax Premium	(1,444)	0	0	0	0.00%	(1,624)	(180)	12.43%	(304)	
Revenue Support Grant	(73,037)	(39,328)	(39,328)	0	0.00%	(73,037)	0	0.00%	0	0
Total Funding 2019/20	(135,210)	(51,580)	(51,580)	0	0.00%	(135,027)	184	0.00%	(146)	(269)
Total outturn including impact of funding	0	14,576	14,930	354	2.43%	1,935	1,935	1.43%	1,600	633

SUMMARY OF THE OUTTURN POSITION ON CONTINGENCY BUDGETS 2019/20

	Original Budget	Virements	Amended Budget YTD	Committed YTD Q2	Currently Uncommitted Budgets	Forecast over/(underspend) 2019/20
	£	£	£	£	£	£
General Contingency	399,350	13,480	412,830	113,620	299,210	-
Salary and Grading	400,000	(224,340)	175,660	113,243	62,417	-
Earmarked Contingencies	1,091,710	(819,180)	272,530	272,530	-	-
Total General and other Contingencies	1,891,060	(1,030,040)	861,020	499,393	361,627	-

REVIEW OF INVEST-TO-SAVE PROJECTS 2019/20

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
Resources	Electronic Document Management System for Revenues and Benefits	Provide scanning solution and workflow for Revenues and Benefits	170,000	170,000	169,945	0	0	0	0	The project has now been successfully completed, within budget. Ultimately, the project successfully delivered the critical success factors - supporting the need for good document management, improving customer service, reducing storage requirements, meeting legal requirements, modernising administrative processes & making data a corporate asset. A summary of lessons learnt from the EDMS Project in the form of a checklist to take into consideration when implementing any IT related projects in the future, particularly for those involving third party has been drafted for approval by the Transforming Business Processes Project Board in October 2019.
I.T.	Local Land and Property Gazetteer	Implement a LLPG system across the Council	10,800	10,800	15,261	0	0	0	0	Project completed in 2017/18. The project overspent by £4.5k which was funded by revenue.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
I.T. / Transformation	Customer Relationship Management System	Purchase and implementation of a CRM system	255,000	255,000	102,712	152,288	152,288	52,156	100,132	The CRM is now well established with over 10,000 registered customers and 10,788 service requests since January 2019. IT are working with services under the direction of the Business Process Transformation Board to drive more payment forms online and available via the CRM in order to improve back end processes, enable efficiencies and improve customer experience. There is also huge potential for improving internal forms and processes and this is an area that will be investigated.
I.T. / Resources	Payment Gateway	Purchase and implement a payment gateway which will enable payments to be received via the App	27,000	27,000	13,417	13,583	13,583	-625	14,208	Payment Gateway is complete and has been deployed via the Council website and My Account portal. A number of Public Protection forms have been developed and are in the process of being published in cooperation with the service and Revenues. The mobile payment gateway will be provided for testing within the next two weeks so as to enable payments through AppMÓN.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
Regulation & Economic Development	Improve the Resilience of the Planning Systems	New automated planning systems	118,000	118,000	79,548	57,122	57,122	35,164	21,958	The upgrade to the new Planning back office system went live in November 2018 and is now live to external users. Work on the Building Control aspect of the project is progressing well and went live in July 2019. A further upgrade of the ERDMS is now required in order to simplify the process for redaction and publication of documents to comply with the new GDPR legislation. Upgrades and testing, especially of mobile technology for site visits, is ongoing. A staff time recording functionality has been produced as an add-on to the ARCUS digital platform and is now available for use. There is a substantial amount of historic planning files which still need to be digitised. If there is a remaining balance unspent once all development work is completed, it is recommended that this be used to fund digitising historic files. This would help optimise the use of the new developments.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
Resources	Improving Income Collection Systems	Purchase and implement a new income management system which links to the current income streams and allows new income collection methods (AppMÔn etc.) to link into the cash management system	150,000	150,000	90,481	59,519	59,519	11,752	47,767	<p>The project has the following key tasks to accomplish -</p> <ul style="list-style-type: none"> - income reconciliation, implementation being held back until urgency of migrating servers and upgrading of the income management software is complete; - E-returns, this can only progress when ledger code changes have been made in income mangement; - ledger code changes in income management, final specification sent to software company; - DWP import routine, software to be installed; - encryption of devices; - XN Leisure import routine; - Payment Portal import routine, proven for waste now misc payments within Trading standards being launched. Still no progress on using AppMÔn to make payments BUT rebranding of current income software payment website has been agreed to go live 6.12.19; - School Comms import routine, dependant on ledger code changes implementation and costs associated with income management software integration. After costs for project mangement are included, it is estimated that £7k will be left to finance

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
										unexpected costs and school comms integration. It should be noted that Call Secure module will not be implemented under this BID now. This option or alternative may have to be revisited if Authority corporately decides to record telephone calls in the future. Authority is currently PCIDSS compliant as regards taking card payment with customer present and not present. The cost of introducing the Capita Wallet Module cannot now proceed.
Lifelong Learning	Modernisation of business and performance processes	Implement unused modules in the ONE Management Information system	67,000	67,000	75,526	3,000	3,000	1,921	1,079	The project has been completed, with the final instalment due to be paid in 2019/20. The £11.5k over spend was funded from the Oriel Invest to Save budget.
Lifelong Learning	Modernisation of business	Website for the Oriel	20,000	20,000	0	8,474	8,474	0	8,474	The project has been put on hold until other more pressing systems within the invest to save projects have completed their implementations.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
I.T. / Transformation	Digital First / Digital By Default	Employ a Digital Lead Officer and Digital Services Analyst	£70,000 in year 1 and £50,000 in year 2	120,000	0	120,000	70,000	0	70,000	It has proven difficult to recruit into either the Temporary Digital Services Analyst Post or the Temporary Digital First lead and both posts have been rewritten in order to try to recruit local people who might otherwise not attempt to try for the position. Currently two Grade 5 - Temporary Digital Technician have been advertised and the closing date is 25/10/19.
Public Protection	Improved Digital Connectivity within the Public Protection Service	Implementation of a cloud based system to record inspection visits. The software is an all Wales solution and has been procured via a framework agreement supported by 19 out of 22 Councils in Wales.	£10,000 per year for 4.5 years	45,000	0	45,000	10,000	0	10,000	Ongoing collaborative work with Corporate CRM Team. Identifying High Value/ Volume work streams to enable a 'channel shift' and improve performance capability and customer experience. Pace of work dictated by Transformation Board approving and prioritising work streams for scoping and implementation. Once this project is completed, the focus and aim is to market test a revised user spec and software system which integrates and compliments the CRM system. Specific workstreams are going live in November and the next tranche expected in January.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019 £	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
										No market testing for new software system will commence until all CRM work completed, therefore, request is made to carry £45k over to the next financial year.
Total				982,800	546,889	458,986	373,986	100,367	273,619	

REVIEW OF EFFICIENCY SAVINGS 2019/20

Service/Function	Budget Savings 2019/20 £'000	Achievable 2019/20 £'000	Possibly Unachievable 2019/20 £'000	Comments
Lifelong Learning	967	908	59	<p>£50k was proposed as efficiency savings through reviewing the delivery of integration services for a more efficient use of resources. It has not yet been identified how the saving will be delivered in 2019/20, causing a potential unachievement on this proposal.</p> <p>A proposal of £15k was made to reduce arts grants. This saving will be £9k short of being fully achieved in 2019/20. A further £5k can be achieved in 2020/21. Further consultation required for the last £4k to be achieved.</p> <p>All other saving proposals amounting to £1,082k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.</p>
Regulation and Economic Development	171	171	0	All saving proposals amounting to £171k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.
Highways, Waste and Property	600	545	55	<p>A savings proposal of £10k was made for transferring the responsibility of public conveniences to communities. The ownership of 2 PC's in Benleech have been transferred to the town council from April 2019, however, one off costs were incurred as part of the transfer causing this target to be unachievable for this financial year.</p> <p>£20k was proposed through the reduction of building and running costs following the disposal of Shire Hall building. The RBDM team have recently moved to the Business Centre, however, savings will not be achieved in 2019/20 due to one off unforeseen utility bills.</p> <p>The achievement of efficiency savings proposals of £25k in relation to ceasing the use of Safecote is currently unknown and will remain unknown until the conditions of the winter months are seen.</p> <p>All other saving proposals amounting to £545k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.</p>

Service/Function	Budget Savings 2019/20 £'000	Achievable 2019/20 £'000	Possibly Unachievable 2019/20 £'000	Comments
Adults' Services	586	310	276	<p>Efficiency Savings were proposed amounting to £195k through the reduction of demand for residential and nursing placements, through the use of Hafan Cefni, the reduction of demand for homecare services and through managing the demand for supported living. However, early indications show that demand continues to increase, resulting in this target potentially being unachievable. Further work will be done on all specific lines affected to investigate reasons for current growth in demand.</p> <p>Following the closure of Plas Penlan, £70k was proposed to be saved as full year savings. This is unlikely to be achieved, as demand continues to increase for alternative provision e.g. Home Care.</p> <p>£11k of efficiency savings were proposed through the outsourcing of more homecare packages to the private providers. Work-in -progress to consider how to improve efficiency of service without reducing staff numbers. Consideration to be given to whether or not savings can be produced elsewhere.</p> <p>All other saving proposals amounting to £310k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.</p>
Housing	54	54	0	Efficiency saving has been achieved in full.
Transformation	43	37.8	5.2	<p>A savings proposal of £20k was made through the reduction of the 'Denu Talent' budget. The 'Denu Talent' budget did overspend this financial year as summer placements were still taken on, however the savings have been made elsewhere within the HR budget to ensure the savings target was still achieved.</p> <p>Of the £19.5k efficiency savings proposed through the removal of unused phone lines, £14.3k have been identified. It is hoped that the remaining £5.2k will be possible through more recent disconnections, but will require further work to confirm this. The service will continue to look for additional savings and/or improve efficiency of service elsewhere.</p> <p>Other savings of £3.5k are on track to be fully achieved during 2019/20.</p>
Corporate	110	110	0	All savings proposals are on track to be fully achieved during 2019/20.
Resources	30	30	0	All savings proposals are on track to be fully achieved during 2019/20.
Total	2,561	2,166	395	

AGENCY COSTS APRIL TO 30 SEPTEMBER 2019

Service	Amount £	Source of Funding (Specific Core Budget / Un-utilised staffing budget / Grant / External Contribution)	Permanent / Temporary	Reason for Cover
Economic & Regeneration	6,479	Core	Temporary	Achieving food hygiene inspection requirements
	6,479			
Schools	2,338	Core	Temporary	Supply Teacher
	2,338			
Waste	542	Specific Core Budget	Temporary	Short team staff - not available view HR Matrix
	36,051	Specific Core Budget	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	43,919	Specific Core Budget/Grant/External Contribution	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	23,456	Specific Core Budget/Grant/External Contribution	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	103,968			
Children's Services	68,401	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	67,284	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	921	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	136,606			
Adult Services	10,409	Core Budget	Temporary	Cover vacant post
	58,456	Core Budget	Temporary	DOLS project

Service	Amount £	Source of Funding (Specific Core Budget / Un-utilised staffing budget / Grant / External Contribution)	Permanent / Temporary	Reason for Cover
	13,640	Core Budget	Temporary	Cover vacant post
	82,505			
Transformation	3,459	Unutilised staffing budget	Temporary	To cover vacant post, since filled.
	3,459			
Total	335,355			

SUMMARY CONSULTANCY EXPENDITURE TO 30 SEPTEMBER 2019

Summary Consultancy Expenditure Q1-2 per Service/Function			
Department	Qtr1 £	Qtr2 £	Total YTD £
Central Education	8,950	31,375	40,325
Culture	690	0	690
Economic & Regeneration	58,760	67,764	126,523
Property	0	0	0
Highways	423	18,054	18,477
Schools	0	2,836	2,836
Waste	54,582	53,516	108,098
Housing	0	0	0
Housing Revenue Account (HRA)	8,500	13,877	22,377
Corporate & Democratic	3,275	0	3,275
Adult Services	850	1,600	2,450
Children's Services	0	6,984	6,984
Transformation	2,452	3,824	6,276
Council Business	3,996	27,619	31,614
Resources	16,424	6,300	22,724
Total	158,901	233,749	392,650
Funded by:			
Core Budget	55,252	104,235	159,487
Grant	7,523	11,150	18,672
External Contribution	45,790	59,819	105,608
Reserves	50,337	58,546	108,882
Total	158,901	233,749	392,650

BREAKDOWN OF CONSULTANCY COSTS QUARTER 2 2019/20

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Total Q1 April - June	158,901					
Central Education	5,379			✓	Core	Strategic Review and Option Appraisal 2019
	3,858			✓	Core	Drafting Childcare Contract
	1,225	✓			Core	3.5 days' work within the youth service
	11,025	✓		✓	Core	Professional departmental support
	350			✓	Core	Education Matter OHO Anglesey
	3,865			✓	Reserve	Land at South Stack - negotiating the dilapidations claim to conclusion and agreeing settlement
	546			✓	Core	Support and advice of the processes to the SAR claim
	326			✓	Core	Professional charges in connection with work undertaken - Employee Relations
	4,801			✓	Core	15 Investigative Days Case Ref 064A-19
Total Central Education	31,375					
Economic & Regeneration	1,073	✓			External Funding (PPA)	Advice Regarding Horizon Nuclear Power Wylfa Newydd Project
	37,551			✓	External Funding (NDA)	North Anglesey Partnership

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	8,441			✓	External Funding (PPA)	London Plan Expert Engagement & Small Sites Project
	3,698			✓	External Funding (NDA)	Bat Surveys May 2019
	5,295			✓	Core	ICT project management
	425			✓	Core	Upgrade health check
	182			✓	Core	ICT Project Management costs Build Control 28/3/19 - 18/4/19
	540			✓	Core	Structural checking services
	50			✓	Core	Professional Services, 19 Tan Capel
	30	✓			Core	Credit report checking services
	10,479			✓	Reserve	3 Year Capital Investment Programme and Assessment of ADMs
Total Economic and Regeneration	67,764					
Highways	160			✓	Core Budget	Penalty Charge Notice Issued
	2,080			✓	Core Budget	CPE service business review
	3,943			✓	Core Budget	Undertaking SCRIM survey 2019/20
	648			✓	Grant	Site Visit - Mill Lane Beaumaris
	3,595			✓	Core Budget	Traffic Survey - Benllech, Anglesey
	200			✓	Grant	Dealing with licence to enable intrusive surveys to take place - signing and returning licence dealing
	7,428			✓	Grant	YGC Professional Services – planning comments LLFA Sir Fôn / CM SAB Duties

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Total Highways	18,054					
Schools	2,836			✓	Core	7 Investigative Days - Mileage/Expenses - Admin Fee
Total Schools	2,836					
Waste	2,000	✓		Specific Work	Earmarked Reserves	Legal advice re Biffa workers strike
	39,301	✓		Specific Work	Earmarked Reserves	Provision of Ext Tech Support in connection with the Procurement of a new contract
	195	✓		Specific Work	Specific Core Budget	Duos Offtake
	1,793	✓		Specific Work	Specific Core Budget	Landfill Site Quarterly Gas Monitoring, Tech Support
	183	✓		Specific Work	Specific Core Budget	Fire risk assessment
	4,388	✓		Specific Work	Specific Core Budget	Landfill Seal Remediation Works
	5,056	✓		Specific Work	External Contribution	Penhesgyn occupational Bio aerosol Monitoring and risk assessment
	600	✓		Specific Work	External Contribution	Consultancy work - PAS 100 undertaken at Penhesgyn
Total Waste	53,516					
HRA	13,877			✓	Specific Core Budget	Server Migration 2008 to 2016 - Technical Services
Total HRA	13,877					

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Adult Services	1,600			One off	Core budget	Audit of case files in prep for CIW inspection
Total Adult Services	1,600					
Children's Services	3,120			One off	Core Funding	Form F Assessment
	3,864			One off	Core Funding	Form F Assessment
Total Children's Services	6,984					
Transformation	950			✓	Specific Core budget	Latchways inspections
	2,874	✓			Grant	Assessor - Trainee Social Workers
Total Transformation	3,824					
Council Business	27,619			✓	Unutilised staffing budget	Cover for temporary staff absence
Total Council Business	27,619					
Resources	3,400			✓	External contribution	FM Model Consultancy Work Final Invoice - LGA Wales
	2,900			✓	Invest to save reserve	ICT Project Management
Total Resources	6,300					

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Total Q2 - July to September	233,749					
Cumulative total - April to September	392,650					

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ISLE OF ANGLESEY COUNTY COUNCIL		
REPORT TO:	EXECUTIVE COMMITTEE	
DATE:	25 NOVEMBER 2019	
SUBJECT:	BUDGET MONITORING REPORT - SECOND QUARTER 2019/20 - CAPITAL	
PORTFOLIO HOLDER(S):	COUNCILLOR R WILLIAMS	
HEAD OF SERVICE:	MARC JONES (EXT. 2601)	
REPORT AUTHOR:	GARETH ROBERTS	
TEL:	01248 752675	
E-MAIL:	GarethRoberts@ynysmon.gov.uk	
LOCAL MEMBERS:	n/a	
A - Recommendation/s and reason/s		
<ul style="list-style-type: none"> • It is recommended that the Executive note the progress of expenditure and receipts against the capital budget 2019/20 at Quarter 2; • To approve the allocation of an extra £75,000 towards the Market Hall Capital scheme, as per paragraph 3.1.1 of this report; • To approve £90,000 of Unsupported Borrowing to upgrade Fitness equipment in Plas Arthur Leisure Centre, as per paragraph 3.3.1 of this report; • To approve £20,000 of additional match funding for the Pentraeth Flood Alleviation scheme, as per paragraph 3.1.2 of this report; and • To approve £8,000 of additional match funding towards the 3G Pitch at David Hughes Leisure Centre, as per paragraph 3.3.2 of this report. 		
B - What other options did you consider and why did you reject them and/or opt for this option?		
n/a		
C - Why is this a decision for the Executive?		
<ul style="list-style-type: none"> • This report sets out the financial performance of the Capital budget for the second quarter of the financial year. • Budget monitoring is a designated Executive function. 		
CH - Is this decision consistent with policy approved by the full Council?		
Yes		
D - Is this decision within the budget approved by the Council?		
Setting of the annual Capital Budget.		
DD - Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The report has been considered by the SLT and the points raised have been incorporated into the final report
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer's report.
3	Legal / Monitoring Officer (mandatory)	The Monitoring Officer is a member of the SLT and the Monitoring Officer's comments were considered by the SLT.
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	

E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
F - Appendices:		
<p>Appendix A - Capital Budget Monitoring Report – Quarter 2 2019/20 Appendix B - Summary of the Capital Projects' Expenditure to date against the Capital Budget and the Projected Expenditure at Year-End</p>		
FF - Background papers (please contact the author of the Report for any further information):		
<ul style="list-style-type: none"> • 2019/20 Capital Budget, as recommended by the full Council on 27 February 2019; • 2019/20 Treasury Management Strategy Statement, approved by the full Council on 27 February 2019; • 2018/19 Capital Outturn Report, presented to this Committee on 17 June 2019; and • 2019/20 Capital Budget Monitoring Quarter 1, presented to this Committee on 16 September 2019. 		

1. INTRODUCTION

- 1.1 This is the capital budget monitoring report for the second quarter of the financial year, and allows Members to note the progress of capital expenditure and capital receipts against the capital budget.
- 1.2 In February 2019, the Council approved a capital programme for non-housing services of £17.282m for 2019/20 and a capital programme of £13.110m for the HRA. In addition, in June 2019, the Executive Committee approved slippage of £3.065m, to be brought forward from 2018/19. Since the budget setting process, there have been additional schemes added into the programme, most of which are grant funded and which amount to £6.570m. This brings the total capital budget for 2019/20 to £40.027m.

2. PROGRESS ON EXPENDITURE 2019/20

- 2.1 Below is a summary table of the capital expenditure to 30 September 2019, the profiled budget to 30 September 2019 and the proposed funding of the capital programme for 2019/20.

Service	Annual Budget £'000	Profiled Budget £'000	Actual Expenditure £'000	Committed Expenditure £'000	Total Expenditure £'000	% Profiled Budget Spend	% Annual Budget Spent
Housing General Fund	2,116	389	317	0	317	81	15
Housing HRA	14,117	7,059	4,960	307	5,267	75	37
Lifelong Learning	8,101	1,522	1,521	63	1,584	104	20
Economic and Regeneration	5,237	164	116	58	173	106	3
Highways	7,183	1,869	2,662	19	2,682	143	37
Waste Management	180	-	-	-	-	-	-
Property	847	100	105	2	106	106	13
Transformation	629	161	190	44	234	145	37
Planning	700	325	395	-	395	122	56
Adult Services	917	262	268	9	277	106	30
Total	40,027	11,850	10,533	503	11,035	93	28
Funded By:							
Capital Grant	22,685						
Capital Receipts	774						
Supported Borrowing	5,973						
Unsupported Borrowing	454						
Revenue Contribution	9,952						
Reserves	186						
Loan	4						
Total Funding	40,027						

- 2.2 To the end of the second quarter, for the general fund actual expenditure amounts to 120% of the profiled budget, however, only 22% of the annual budget has been spent to date. The reason for this is that a number of the capital schemes are weighted towards the latter part of the financial year. Some capital schemes are well underway, with the majority of the profiled budget for quarter 2 being spent, schemes such as Invest to Save on vehicles, Highways Refurbishment Grant, Road Safety Capital Grant and ICT Core Infrastructure. Some capital schemes have yet to commence, but their budget is profiled towards the latter part of the financial year, such as School Safety, Disabled Access to Education Buildings, Pentraeth Flood Alleviation Scheme and the purchase of a new Loading Shovel. These schemes and their profiles can be seen in Appendix B. There are a number of schemes funded through capital grants in 2019/20 and an update on these is provided in section 3.1 of this report.

2.3 The Housing Revenue Account has spent 75% of its profiled budget, and 37% of the annual budget. It is currently estimated that the budget will be spent in its entirety at the end of the financial year. During quarter 1 and 2, expenditure has predominantly been in connection with contracts procured during 2018/19 i.e. carried forward commitment. It is anticipated that new planned maintenance contracts procured during quarter 1 and 2, and anticipated tender results expected during quarter 3, will fully commit the budget for 2019/20. During the quarter, the Council purchased a number of former Council properties and is on track to fully commit the budget for acquisition of existing properties and development of new properties.

3. FUNDING

3.1 Capital Grants

3.1.1 There are a number of Capital Grant schemes in the Capital Programme for 2019/20, most of which are underway and progressing, with a brief update on the schemes provided below:-

- **Llangefni Strategic Infrastructure** – The scheme involves the construction of 5 (five) new industrial units on the old Môn Training site and an extension to the Business Centre for letting to the private sector. The new industrial units have now been completed, and all five have been let. Work at the Business Centre has now been completed. Any remaining budget will be spent on upgrading the cladding and other minor works on the current business centre.
- **21st Century Schools** - From the Band A Projects, new schools at Rhyd y Llan, Ysgol Cybi and Ysgol Santes Dwynwen have all been completed, together with an extension to Ysgol Parc y Bont and a refurbishment at Ysgol Brynsiencyn. The final Band A scheme, which focuses on the school provision in the Llangefni area, is currently 'on-hold'.
- **Childcare Capital Grant** - £2.718m of grant funding has been secured for the period 2019 to 2021 to adapt a number of primary schools to enable the Council to provide sufficient childcare places to meet demand generated by the childcare offer. Additional facilities will be created at Ysgol Santes Dwynwen £0.400m, Ysgol Morswyn £0.413m, Ysgol Llandegfan £0.450m, Ysgol Pencarnisiog £0.340m, Ysgol Esceifiog £0.364m, Ysgol Henblas £0.370m, Ysgol y Tywyn £0.216m and to deliver a Small Grants Scheme and Project Management £0.165m. Work has already started on Morswyn and Pencarnisiog, with the bulk of the work having taken place over the summer holidays. The budget for 2019/20 is £1.256m.
- **Market Hall** – The Library has now opened and is operational, however, the contract for the heritage interpretation remains. The Final Account has now been agreed with the contractor and is resulting in an additional funding requirement from the Council of £0.075m, which would be funded from Capital Receipts This would bring the Council's total contribution towards the scheme to £0.275m out of a total scheme cost of £4.353m.
- **Beumaris Flood Alleviation** – Works are progressing well and are currently within the new revised budgets. Due for completion end March 2020.
- **Holyhead Strategic Infrastructure** – This scheme is to construct 10 (ten) new industrial units at Penrhos, Holyhead. A contractor has now been appointed and work has started, with an expected completion in the summer of 2020. European Regional Development Funding has been secured and a Joint Venture has been entered into with Welsh Government, which will provide the match funding for the scheme.

- **Tourism Gateway** – The Holy Island Visitor Gateway TAD (Tourism Attractor Destination) Project is a mainly European Regional Development Fund, Welsh Government and Heritage Lottery Fund funded package of projects taking place over several years. Installation Works for the Phase 1 signage within the port have now been completed. The specification is currently being developed for the demolition of the dilapidated building within the Port, and the works within St Cybi's Church is expected to begin in Quarter 4. The Heritage Information Centre and Warden Building has now received planning permission.
- Funding has been approved by Welsh Government for the **Targeted Regeneration Investment Programme (TRIP)**. The purpose of the funding is to bring 108 empty properties back into use through four schemes, being First Time Buyers Support, Vacant Homes Landlord Assistance, Empty Homes Direct Intervention and Town Centre Living. These schemes will be delivered by both the Isle of Anglesey County Council, as the lead authority, and Gwynedd Council, as their joint delivery partner. The total funding will be £3.250m, with Anglesey's share being £1.800m over three years. In 2019/20, the budget for Anglesey is £0.751m. To the end of quarter 2, in total, £0.684m was spent across Anglesey and Gwynedd.
- **Maes Awyr Môn** - £0.360m of grant funding from Welsh Government has been secured for capital works to Maes Awyr Môn, which includes alterations to the existing terminal building. To the end of quarter 2, £0.066m has been spent on building works, the works due to be completed during October 2019.

3.1.2 There are schemes that are in the Capital Programme that have not yet started or are waiting approval from funding providers, with a brief update on the schemes provided below:-

- **Pentraeth Flood Alleviation** - Welsh Government has allocated funding for the Nant y Felin, Pentraeth Flood Alleviation scheme within their programme for 2019/20 financial year. An application has been made by the Authority now that tenders have been received and a preferred bidder has been selected. Unfortunately, the tendered amount has come in slightly more than previously bid for and, instead of £30k match, the Council will need £50k match, which will be funded from Capital Receipts. Works are due to start on site 18th November and due to be complete before the end of the 2019/20 financial year.
- **Enable** - £0.093m of Welsh Government Grant has been secured for the delivery of adaptations to support independent living. It is expected that this grant will be fully drawn down by the end of the year.
- **Road Safety Capital** – This scheme will involve capital works on the A4080 road from Llanfair PG to Aberffraw. Work will commence later on in the financial year, with the budget for the scheme being £0.231m.
- **Active Travel** - £0.158m of Welsh Government Grant has been secured for minor infrastructure improvements, including installation of signage, cycle parking, removal of access barriers and path widening. The purpose of the grant is to increase levels of active travel, improve health & wellbeing, reduce carbon emissions and improve active travel for employment, education and key services, destinations and public transport.
- **The Holy Island Landscape Partnership** – An application has now been approved by Heritage Lottery Fund, which provides grant funding of £1.146m. Permission to commence the project is expected during quarter 3.
- **Holyhead Townscape Transformation** – Permission to start the project is expected in quarter 3.

- **Hwb In-Schools Infrastructure Grant Scheme** – The Council has been allocated £1.303m of Welsh Government Funding to ensure school ICT networks are adequate to support digital learning. This grant has to be spent and claimed by the end of March 2020 and work will begin during quarter 3.

Economic Stimulus Grant – The Council has been awarded £0.491m of grant funding from the Welsh Government to invest in capital schemes to drive important changes in communities, that provide economic benefits and schemes which have positive impacts on biodiversity and the environment. Officers are currently in the process of identifying suitable schemes, which can be delivered within the tight timescale set by the Welsh Government. A further report will be submitted to the Executive requesting approval of the scheme(s) to be undertaken with this additional funding.

3.2 Capital Receipts

3.2.1 The Capital Receipts for this year to date and the budgeted Capital Receipts are:-

	Budget 2019/20 £'000	Received to 30-Sep-19 £'000	Projection to 31-Mar-20 £'000
Council Fund:			
Smallholdings	0	0	0
General	699	247	699
Industrial	0	100	100
Schools	873	171	873
Total	1,572	518	1,672

3.2.2 The projected Capital Receipts at 31 March 2020 is £1.572m, with £0.518m being received at 30 September 2019 (33%), which was from the sales of a former school (£0.171m), a plot at an Industrial Park (£0.100m) and Shire Hall in Llangefni (£0.189m).

3.2.3 Although the Budgeted Capital Receipts is £1.572m, there is £2.758m of Capital Receipts available to fund the Capital Programme as £1.186m of Capital Receipts were brought forward from 2018/19 in the Capital Receipt Reserve. £1.885m of this can be used to fund the general capital programme, with the other £0.873m available to fund the 21st Century Schools programme as part of the Isle of Anglesey County Council's match funding.

3.3 Additional Capital Funding requirement

3.3.1 The Isle of Anglesey County Council has been successful in securing £40,000 grant from Places for Sports towards the upgrading of the fitness equipment at Plas Arthur Leisure Centre. The total cost of the scheme is £130,000, therefore, the Council needs to fund the remaining £90,000, which it is proposed to fund through Unsupported Borrowing. It is expected that the increase in income that this upgrade will generate over the next three years will be sufficient to repay the borrowing and interest.

3.3.2 The Isle of Anglesey County Council has been successful in securing £72,000 grant from Collaboration Fund towards converting the tennis court surface at David Hughes Leisure Centre to a 3G Pitch. The total cost of the scheme is £80,000, therefore, the Council need to provide £8,000 of match funding, which will be funded from Capital Receipts.

4. PROJECTED ACTUAL EXPENDITURE 2019/20

4.1 Below is a table with projected Expenditure at 31 March 2020 and the revised funding:-

Service	Annual Budget £'000	Projected Expenditure £'000	Projected Under / Over Expenditure £'000	% Variance
Housing General Fund	2,116	1,355	- 760	- 36
Housing HRA	14,117	14,307	190	1
Lifelong Learning	8,101	4,566	- 3,535	- 44
Economic and Regeneration	5,237	1,190	- 4,047	- 77
Highways	7,183	6,645	- 538	- 7
Waste Management	180	180	-	-
Property	847	847	-	-
Transformation	629	629	-	-
Planning	700	650	- 50	- 7
Adult Services	917	760	- 157	- 17
Total	40,027	31,130	- 8,898	- 22
	Annual Budget £'000	Projected Funding £'000	Variance	% Variance
Funded By:				
Capital Grant	22,685	14,380	- 8,304	- 37
Capital Receipts	774	1,612	839	108
Supported Borrowing	5,973	3,942	- 2,031	- 34
Unsupported Borrowing	454	863	409	90
Revenue Contribution	9,952	10,142	190	2
Reserves	186	186	-	-
Loan	4	4	-	-
Total Funding	40,027	31,130	- 8,898	- 22

4.2 As can be seen from table 4.1 (above), the forecast underspend on the Capital Programme for 2019/20 is £8.898m, with this being potential slippage into the 2020/21 Capital Programme. The funding for this slippage will also slip into 2020/21, and will be factored in when producing the Treasury Management Strategy Statement and Capital Programme for 2020/21. The main projects that are forecast to be underspent are the 21st Century Schools Programme, which is currently 'on-hold' and is dependent on the outcome of the further consultation on the modernisation of the school provision in the Llangefni area. However, if the outcome of the consultation and the further decision from the Executive is to continue with the new schools in the Llangefni area, the forecast underspend may be reduced, depending on when the work commences. Also, the Strategic Infrastructure Holyhead is due to underspend by £2.828m and the Flood Defence in Traeth Coch will not go ahead in this financial year, resulting in a £0.638m underspend. The Disabled Facilities Grant capital scheme is also due to underspend by £0.300m due to it being a demand led service and the number of enquiries has reduced. Also, there may be clients referred to that do not qualify for a Disabled Facility Grant according to the policy. This £0.300m will not be rolled over to 2020/21 as slippage, due to a new Capital bid being submitted for new allocation to be awarded in 2020/21.

4.3 The Capital Finance Requirement forecasted at 31 March 2020 is £140.2m, which is the underlying need for the Authority to borrow to be able to fund its Capital Programme. The external borrowing currently stands at £127.6m, meaning the Authority essentially needs to borrow £12.6m to fund the current Capital Programme. If this borrowing is undertaken externally, the Authority will still be within its authorised borrowing limits as per the 2019/20 Treasury Management Strategy Statement (Appendix 11).

5. FUTURE YEARS

- 5.1** The Capital Strategy recommended that the 2019/20 Capital Programme funding will be limited to the total of the general capital grant and supported borrowing (as determined by Welsh Government) and estimated value of any capital receipts that will be received. It is expected that the 2020/21 Capital Programme will follow the same principles, with the General Capital Grant and Supported Borrowing used to fund the annual replacement of vehicles, investment in ICT, refurbishing existing assets and an annual allocation to meet the cost of statutory Disabled Facilities Grants. There will also be funding available for the resurfacing of roads and capital projects that attract external grants, and these will be evaluated on a case by case basis.

Once the above projects have been funded, there may be some funding available to fund new capital schemes, with priority given to projects which contribute to the Council's objectives as set out in the Council Plan 2017 – 2022 and any schemes which can generate future revenue savings or generate additional income.

This year, there has been a delay in the settlement from Welsh Government, and the draft Capital Programme for 2020/21 will now be presented to this Committee on 23 December 2019.

6. CONCLUSION

- 6.1** The results at the end of quarter 2 and the associated projected expenditure shows that the majority of projects are on target to be completed within budget. Due to the 21st Century School Programme being on hold and being dependent on the outcome of the further consultation on the modernisation of the school provision, there is a risk of significant underspend against this project. The Council has secured many different external grants and work is progressing well on most of these schemes. The Council is also expecting to receive £1.5m of Capital Receipts in 2019/20 to contribute towards the funding of the Capital Programme.

APPENDIX B

Summary of the Capital Projects' Expenditure to date against the Capital Budget and the Projected Expenditure at Year-End

Service	Annual Budget (£)	Profiled Budget (£)	Actual Expenditure (£)	Committed Expenditure (£)	Total Expenditure (£)	Variance to profile (£)	% Profiled Budget Spent	% Annual Budget Spent	Projected Expenditure (£)	Projected Under / Over (£)	% Variance
Housing General Fund											
Disabled Facilities Grants	900,000	100,000	97,158	0	97,158	-2,842	97	11	600,000	-300,000	-33
Residential Site for Gypsies and Travellers	779,000	75,000	64,702	0	64,702	-10,298	86	8	300,000	-479,000	-61
Compulsory Purchase Scheme	22,740	22,740	41,448	67	41,515	18,775	183	183	41,448	18,708	82
Enable Grant	93,200	46,600	32,833	0	32,833	-13,767	70	35	93,200	0	0
TRIP First Time Buyer Grant	200,000	100,000	67,519	0	67,519	-32,481	68	34	200,000	0	0
TRIP Landlord Scheme Grant	90,000	45,000	13,000	0	13,000	-32,000	29	14	90,000	0	0
Affordable Housing	30,650	0	0	0	0	0	0	0	30,650	0	0
Total	2,115,590	389,340	316,660	67	316,727	-72,613	81	15	1,355,298	-760,292	-36
Housing HRA											
Central Heating Contract	400,000	200,000	19,060	31,670	50,730	-149,270	25	13	400,000	0	0
Planned Maintenance Contract	4,850,000	2,425,000	1,848,272	15,872	1,864,144	-560,856	77	38	4,850,000	0	0
Energy Performance Improvement	400,000	200,000	6,784	675	7,459	-192,541	4	2	400,000	0	0
Environmental Works	450,000	225,000	83,087	6,843	89,930	-135,070	40	20	450,000	0	0
Acquisition of Existing Properties and Development of new properties	6,371,000	3,185,500	2,024,098	73,687	2,097,785	-1,087,715	66	33	6,512,540	141,540	2
Remodelling Llawr y Dref	16,000	8,000	64,049	280	64,329	56,329	804	402	64,000	48,000	300
Public Sector Adaptations	350,000	175,000	178,068	4,920	182,987	7,987	105	52	350,000	0	0
Fire Risk	200,000	100,000	0	31,900	31,900	-68,100	32	16	200,000	0	0
Contaminated Land	330,000	165,000	313,855	3,260	317,115	152,115	192	96	330,000	0	0
WHQS	750,000	375,000	422,895	138,150	561,044	186,044	150	75	750,000	0	0
Totals for : Housing HRA	14,117,000	7,058,500	4,960,168	307,256	5,267,424	-1,791,076	75	37	14,306,540	189,540	1
Lifelong Learning											
Disabled Access in Education Building	300,000	0	0	0	0	0	0	0	300,000	0	0
Refurbish Education Building	1,470,000	735,000	764,186	0	764,186	29,186	104	52	1,470,000	0	0
School Safety	200,000	0	0	0	0	0	0	0	200,000	0	0
21st Century Schools - Band A Modernisation	4,360,500	151,500	201,253	39,969	241,223	89,723	630	418	825,422	-3,535,078	85
21st Century Schools - Band B Modernisation	500,000	0	0	0	0	0	0	0	500,000	0	0
Flying Start Capital Grant	14,500	7,250	10,224	0	10,224	2,974	141	71	14,500	0	0
Grant Unedau Ysgolion	1,255,985	627,993	544,892	23,278	568,170	-59,822	90	45	1,255,985	0	0
Total	8,100,985	1,521,743	1,520,554	63,248	1,583,802	62,059	104	20	4,565,907	-3,535,078	-44
Economic and Regeneration											
Tourism Gateway	1,280,000	60,000	36,839	31,031	67,870	7,870	113	5	317,914	-962,086	-75
Holyhead Strategic Infrastructure	3,499,000	75,000	43,518	26,937	70,454	-4,546	0	2	670,454	-2,828,546	-81
Llangefni Strategic Infrastructure	306,000	0	0	0	0	0	0	0	50,000	-256,000	-84
Planning System Invest to Save	57,000	28,500	35,164	0	35,164	6,664	123	62	57,000	0	0
Economic Development - To seek Match Fund	95,000	0	0	0	0	0	0	0	95,000	0	0
Total	5,237,000	163,500	115,521	57,968	173,488	9,988	106	3	1,190,368	-4,046,632	-77

Service	Annual Budget (£)	Profiled Budget (£)	Actual Expenditure (£)	Committed Expenditure (£)	Total Expenditure (£)	Variance to profile (£)	% Profiled Budget Spent	% Annual Budget Spent	Projected Expenditure (£)	Projected Under / Over (£)	% Variance
Highways and Transportation											
Upgrade Pay and Display Machines in Car Parks	30,000	0	0	0	0	0	0	0	30,000	0	0
Vehicles	181,960	90,980	66,362	0	66,362	-24,618	73	36	181,960	0	0
Highways Resurfacing	1,359,000	679,500	672,287	0	672,287	-7,213	99	49	1,359,000	0	0
Highways Refurbishment Grant	602,180	550,000	549,101	0	549,101	-899	100	91	602,180	0	0
Beaumaris Flood Alleviation Works (WG)	1,651,530	0	908,858	8,200	917,058	917,058	0	56	1,651,530	0	0
Pentraeth Flood Alleviation Works (WG)	200,000	10,000	8,381	0	8,381	-1,619	84	4	300,000	100,000	50
Llansadwrn Flood Alleviation	180,000	0	802	0	802	802	0	0	180,000	0	0
Invest to Save - Vehicles	150,000	75,000	77,020	0	77,020	2,020	103	51	150,000	0	0
Match Funding for Drainage Works	200,000	10,000	8,225	0	8,225	-1,775	82	4	200,000	0	0
Drainage Studies and Design Work	166,000	20,000	9,896	11,000	20,896	896	104	13	166,000	0	0
Flood Defence Traeth Coch	638,000	0	0	0	0	0	0	0	0	-638,000	-100
Llangefni Link Road	97,000	10,000	8,683	0	8,683	-1,317	87	9	97,000	0	0
Active Travel	158,000	79,000	31,118	0	31,118	-47,882	39	20	158,000	0	0
A545 Beaumaris	68,800	34,400	24,757	0	24,757	-9,643	72	36	68,800	0	0
Road Safety Capital	231,000	200,000	190,010	0	190,010	-9,990	95	82	231,000	0	0
Gaerwen Park and Ride	600,000	30,000	27,953	0	27,953	-2,047	93	5	600,000	0	0
Maes Awyr Môn	360,000	66,000	66,450	0	66,450	450	101	18	360,000	0	0
Holyhead Gateway Hub	306,000	10,000	8,980	0	8,980	-1,020	90	3	306,000	0	0
Salix Phase 3 - Street Lights	4,000	4,000	3,564	0	3,564	-436	89	89	4,000	0	0
Total	7,183,470	1,868,880	2,662,447	19,200	2,681,647	812,767	143	37	6,645,470	-538,000	-7
Waste Management											
Purchase New Loading Shovel	180,000	0	0	0	0	0	0	0	180,000	0	0
Total	180,000	0	0	0	0	0	0	0	180,000	0	0
Property											
Refurbish Existing Assets	572,540	50,000	59,574	1,715	61,289	11,289	123	11	572,540	0	0
Invest To Save Property	274,320	50,000	45,119	0	45,119	-4,881	90	16	274,320	0	0
Total	846,860	100,000	104,693	1,715	106,408	6,408	0	13	846,860	0	0
Transformation											
ICT- Core Infrastructure	171,000	85,500	127,883	31,984	159,867	74,367	187	93	171,000	0	0
ICT - Desktop Refresh	121,000	60,500	46,800	12,215	59,015	-1,485	98	49	121,000	0	0
ICT - Legacy System Migration	20,000	0	0	0	0	0	0	0	20,000	0	0
ICT - MS Licensing	127,000	15,000	15,000	0	15,000	0	100	12	127,000	0	0
ICT - Anglesey Connected (AC) to PSBA transition	60,000	0	0	0	0	0	0	0	60,000	0	0
ICT - Upgrade meeting rooms	25,000	0	0	0	0	0	0	0	25,000	0	0
CRM System Invest to Save	105,000	0	0	0	0	0	0	0	105,000	0	0
Total	629,000	161,000	189,683	44,199	233,882	72,882	0	37	629,000	0	0
Planning											
Holyhead Market Hall Hub Project	650,000	325,000	393,023	0	393,023	68,023	121	60	600,000	-50,000	-8
Holyhead Townscape Transformation	50,000	0	2,400	0	2,400	2,400	0	5	50,000	0	0
Total	700,000	325,000	395,423	0	395,423	70,423	122	56	650,000	-50,000	-7
Adult Services											
ICF	773,770	250,000	267,590	0	267,590	17,590	107	35	616,666	-157,104	-20
Bryn Hwfa Community hub	23,500	11,750	0	9,047	9,047	-2,703	77	38	23,500	0	0
Plas Crigyll Refurbishment	85,000	0	0	0	0	0	0	0	85,000	0	0
Plas Mona Refurbishment	35,000	0	0	0	0	0	0	0	35,000	0	0
Total	917,270	261,750	267,590	9,047	276,638	14,888	106	30	760,166	-157,104	-17
Total	40,027,175	11,849,713	10,532,739	502,700	11,035,439	-814,274	93	28	31,129,609	-8,897,566	-22

ISLE OF ANGLESEY COUNTY COUNCIL	
REPORT TO:	THE EXECUTIVE
DATE:	25 NOVEMBER 2019
SUBJECT:	HOUSING REFENUE ACCOUNT BUDGET MONITORING, QUARTER 2 2019/20
PORTFOLIO HOLDER(S):	COUNCILLOR ROBIN WILLIAMS
HEAD OF SERVICE:	MARC JONES
REPORT AUTHOR:	STEPHEN MOORE
TEL:	01248 752634
E-MAIL:	StephenMoore@ynysmon.gov.uk
LOCAL MEMBERS:	n/a
A - Recommendation/s and reason/s	
<p>1. The Executive is requested to note the following:-</p> <ul style="list-style-type: none"> (i) The position set out in respect of the financial performance of the Housing Revenue Account (HRA) for Quarter 2 2019/20. (ii) The forecast outturn for 2019/20. <p>2. Background</p> <ul style="list-style-type: none"> (i) In March 2019, the Council agreed a revenue budget for 2019/20 that showed a planned surplus of £7.8m. (ii) The capital budget for 2019/20 is £14.0m, including allowance for expenditure that was not completed from the 2018/19 capital budget. (iii) The combination of both the revenue budget and adjusted capital budget gave a planned budget deficit of £2.0m which would be funded from the HRA reserve. (iv) The HRA is 'ringfenced' and its reserves cannot be transferred to the General Fund, nor can General Fund reserves be used to fund the HRA. <p>3. This report sets out the financial performance of the HRA for the period from 1st April 2019 to 30th September 2019.</p> <p>4. Overview</p> <ul style="list-style-type: none"> (i) The revenue financial position for Q2 shows an overspend of £71k. The income forecast remains £75k better than the original budget, and expenditure is now forecast to be £75k better than the original budget, as explained below. More detail is shown in Appendix A. (ii) The Capital expenditure is £1,791k below the profiled budget. The forecast expenditure is £190k higher than budget, as explained below. More detail is shown in Appendix B. (iii) The forecast deficit (combining both revenue and capital) is £40k higher than the budget (compared to £67k shown in the Q1 report), largely the result of higher than budgeted capital expenditure. 	

5. Income

- (i)** At the end of the first quarter, the level of income received was £27k higher than the profiled budget, as noted below.
- (ii)** Income from tenant rents was £33k below budget. The commissioning of new and purchased properties has been slower than anticipated, but it is still anticipated that the forecast will be achieved.
- (iii)** Service Charges, which are based on the actual costs incurred, are now £40k above the profiled budget at the end of quarter 2. This continues the trend noted in the Q1 report, and the forecast outturn of £75k above budget remains.
- (iv)** Other income was £19k above the budget (mostly due to the receipt of the income from the Feed In Tariff scheme that is generated from solar panels, which is higher during the summer months) but is expected to return to the budget figure by the end of the financial year.
- (v)** Therefore, the overall forecast for income remains an improvement of £75k by the end of the year.

6. Non Repairs and Maintenance Expenditure

- (i)** At the end of the second quarter non repairs and maintenance expenditure was £139k above the profiled budget. Primarily, this is due to the raising of purchase orders to cover the full year's expected expenditure on the Housing IT system, and the costs of the clean up days that are concentrated in the summer months. Expenditure is expected to be on budget by the end of the year.

7. Repairs and Maintenance

- (i)** The Housing Maintenance Unit (HMU) shows an underspend of £121k. This is the first full year of the outsourcing of the HMU stores, and savings are expected and included in the budget. It is apparent that the savings realised are greater than budgeted for, so a forecast underspend of £75k has now been included which includes provision for the extra demand that arises during the winter months. The situation will continue to be monitored.
- (ii)** Expenditure on non HMU building maintenance staff is £2k above the profiled budget. The forecast is that expenditure should be on budget at year end.
- (iii)** Other Repairs and Maintenance costs are overspent by £77k compared to the profiled budget. The main variances are grounds maintenance, where more work has been concentrated in the summer period, and receipt of a full year's charges early in the year for the sewage treatment works. Expenditure is expected to be on budget at year end.

8. Year End Adjustments

- (i)** This heading covers items of expenditure (capital financing costs and recharges from the General Fund) that form part of the year end accounting process. At this stage no changes are envisaged.

9. Capital Expenditure

- (i) The original capital programme approved by the Council in March 2019 totalled £14,017k, which was to be funded by the Major Repairs Allowance £2,660k, other capital grants £1,532k and contribution from the HRA reserve of £9,825k. This includes expenditure carried forward from the 2018/19 capital programme. There has been a minor revision to the budget, in that the cost of the remediation work has increased by £100k, which will be funded from the HRA reserve. Based on the current information, it is forecast that the actual expenditure will be £14,307k, which is £190k above the revised budget.
- (ii) At this time, it is expected that capital expenditure will largely be on budget at the end of the year. There are two exceptions, with expenditure on the acquisition and development of new properties being forecast as is for an overspend of £142k (although this is dependent on factors such as planning consent), and an overspend of £48k due to further investment being required to complete the premises remodelling scheme. Both projects will continue to be closely monitored.

10. HRA balance

- (i) The opening balance of the HRA Reserve stood at £8,387k. The revised budget allows for the use of £2,107k of this balance. However, the forecast overspend on the capital budget combined with the forecast underspend on the revenue budget will result in £2,147k being used. This will give a reserve balance of £6,240k by the end of the financial year. This balance is ringfenced, so is available to fund future HRA expenditure only.

B - What other options did you consider and why did you reject them and/or opt for this option?
n/a
C - Why is this a decision for the Executive?
This matter is delegated to the Executive.
CH - Is this decision consistent with policy approved by the full Council?
Yes
D - Is this decision within the budget approved by the Council?
Yes

DD - Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The report has been considered by the SLT and the points raised have been incorporated into the final report
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer's report
3	Legal / Monitoring Officer (mandatory)	The Monitoring Officer is a member of the SLT and the Monitoring Officer's comments were considered by the SLT.
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	
E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
F - Appendices:		
Appendix A – Revenue expenditure and forecasts to end of Quarter 2. Appendix B – Capital expenditure and forecast to end of Quarter 2.		
FF - Background papers (please contact the author of the Report for any further information):		
<ul style="list-style-type: none"> • 2019/20 HRA budget (as approved by this Committee in March 2019). • HRA 30 Year Business Plan 2019/49 (as approved by this Committee in March 2019). 		

HRA ACCOUNT 2019/20						
	Annual Budget 2019/20	Profiled Budget to Month 6	Actual to Month 6	Variance to Month 6	Year End Forecast	Year End Variance
	£	£	£	£	£	£
REVENUE ACCOUNT						
Income						
Dwellings	(17,970,000)	(8,985,000)	(8,952,325)	32,675	(17,970,000)	0
Garages	(219,000)	(109,500)	(110,703)	(1,203)	(219,000)	0
Service Charges	(133,000)	(66,500)	(106,217)	(39,717)	(208,000)	(75,000)
Other	(221,000)	(96,004)	(114,546)	(18,542)	(221,000)	0
Bad Debt Provision	274,000	0	0	0	274,000	0
TOTAL INCOME	(18,269,000)	(9,257,004)	(9,283,791)	(26,787)	(18,344,000)	(75,000)
Non Repairs & Maintenance Expenditure						
Tenant Participation	117,930	58,923	80,575	21,652	117,930	0
Rent Administration	381,940	190,580	203,502	12,922	381,940	0
Estate Management	229,890	114,327	105,730	(8,597)	229,890	0
Other Revenue Expenditure	693,090	342,514	455,960	113,446	693,090	0
Total Non R & M Expenditure	1,422,850	706,344	845,767	139,423	1,422,850	0
Repairs and Maintenance						
Housing Maintenance Unit (HMU)	3,252,750	1,626,500	1,505,597	(120,903)	3,177,750	(75,000)
Building Maintenance Staff (non HMU)	834,220	416,189	418,625	2,436	834,220	0
Other Repairs and Maintenance	461,110	230,578	307,601	77,023	461,110	0
Total Repairs & Maintenance	4,548,080	2,273,267	2,231,823	(41,444)	4,473,080	(75,000)

	Annual Budget 2019/20	Profiled Budget to Month 6	Actual to Month 6	Variance to Month 6	Year End Forecast	Year End Variance
	£	£	£	£	£	£
Year End Adjustments						
Capital Financing Charges	3,015,080	0	0	0	3,015,080	0
Recharge from Housing Services	771,630	0	0	0	771,630	0
Recharge from Central Services	693,360	0	0	0	693,360	0
Total Year End Adjustments	4,480,070	0	0	0	4,480,070	0
TOTAL REVENUE EXPENDITURE	10,451,000	2,979,611	3,077,590	97,979	10,376,000	(75,000)
TOTAL REVENUE (SURPLUS) / DEFICIT	(7,818,000)	(6,277,393)	(6,206,201)	71,192	(7,968,000)	(150,000)
CAPITAL EXPENDITURE ACCOUNT						
2019/20 Expenditure	14,117,000	7,058,500	5,267,424	(1,791,076)	14,306,540	189,540
Major Repairs Allowance	(2,660,000)	0	0	0	(2,660,000)	0
Other Grants	(1,532,000)	0	0	0	(1,532,000)	0
TOTAL CAPITAL (SURPLUS) / DEFICIT	9,925,000	7,058,500	5,267,424	(1,791,076)	10,114,540	189,540
NET (INCREASE) / DECREASE IN HRA RESERVE	2,107,000	781,107	(938,777)	(1,719,884)	2,146,540	39,540
Opening HRA Balance	(8,387,000)				(8,387,000)	
Net (Increase) / Decrease in HRA Reserve	2,107,000				2,146,540	
Closing HRA Balance	(6,280,000)				(6,240,460)	

APPENDIX B

Service	Annual Budget (£)	Profiled Budget (£)	Total Expenditure (£)	Variance To Profile (£)	Projected Expenditure (£)	Projected Under / Over (£)
<u>Housing HRA</u>						
Central Heating Contract	400,000	200,000	50,730	(149,270)	400,000	0
Planned Maintenance Contract	4,850,000	2,425,000	1,864,144	(560,856)	4,850,000	0
Energy Performance Improvement	400,000	200,000	7,459	(192,541)	400,000	0
Environmental Works	450,000	225,000	89,930	(135,070)	450,000	0
Acquisition of Existing Properties/Development of New Properties	6,371,000	3,185,000	2,097,785	(1,087,715)	6,512,540	141,540
Premises Remodelling of Existing Stock	16,000	8,000	64,329	56,329	64,000	48,000
Public Sector Adaptations	350,000	175,000	182,987	7,987	350,000	0
Fire Risk	200,000	100,000	31,900	(68,100)	200,000	0
WHQS	750,000	375,000	561,044	186,004	750,000	0
Remediation Work	330,000	165,000	317,115	152,115	230,000	0
Totals for Housing HRA	14,117,000	7,058,500	5,267,424	(1,791,076)	14,306,540	(189,540)

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ISLE OF ANGLESEY COUNTY COUNCIL

REPORT TO:	EXECUTIVE COMMITTEE
DATE:	25 NOVEMBER 2019
SUBJECT:	THE COUNCIL TAX BASE FOR 2020/21
PORTFOLIO HOLDER(S):	COUNCILLOR ROBIN WILLIAMS (PORTFOLIO HOLDER - FINANCE)
HEAD OF SERVICE:	MARC JONES - DIRECTOR OF FUNCTION (RESOURCES) / SECTION 151 OFFICER
REPORT AUTHOR: TEL: E-MAIL:	GERAINT H JONES (REVENUE AND BENEFITS SERVICE MANAGER) 01248 752651 ghifi@ynysmon.gov.uk
LOCAL MEMBERS:	N/A

A - Recommendation/s and Reason/s

I recommend that the Executive makes the following decisions:-

- To note the calculation of the Council Tax Base by the Director of Function (Resources) and the Section 151 Officer, this will be used by the Welsh Government in the calculation of the Revenue Support Grant for the Isle of Anglesey County Council for the 2020/21 financial year, being 30,927.17 (see **Appendix A** in respect of the calculation of the Council Tax Base for this purpose – Part E6).
- That the calculation by the Director of Function (Resources) and the Section 151 Officer for the purpose of setting the Council Tax Base for the whole and parts of the area for the year 2020/21 is approved (see **Appendix A** for the calculation of the tax base – Part E5).
- That, in accordance with the Local Government Finance Act 1992 and the Local Authorities (Calculation of Council Tax Base) (Wales) Regulations 1995 (SI1995/2561) as amended by SI1999/2935 and the Local Authorities (Calculation of Council Tax Base) and Council Tax (Prescribed Classes of Dwellings) (Wales) (Amendment) Regulations 2004 and the Local Authorities (Calculation of Council Tax Base) (Wales) (Amendment) Regulations 2016, the amounts calculated by Isle of Anglesey County Council as its tax base for the year 2020/21 shall be 31,532.53, and as follows for the parts of the area listed below :-

Amlwch	1,495.67
Beaumaris	1,082.64
Holyhead	3,967.89
Llangefni	1,990.72
Menai Bridge	1,440.67
Llanddaniel-fab	397.03
Llanddona	378.63
Cwm Cadnant	1,150.29
Llanfair Pwllgwyngyll	1,325.03
Llanfihangel Ysceifiog	691.10
Bodorgan	470.32
Llangoed	656.53
Llangristiolus and Cerrigceinwen	636.43
Llanidan	418.06
Rhosyr	1,030.96
Penmynydd	244.02
Pentraeth	587.83
Moelfre	628.73
Llanbadrig	701.83
Llanddyfnan	511.77

Llaneilian	578.69
Llannerch-y-medd	530.09
Llaneugrad	187.19
Llanfair Mathafarn Eithaf	1,874.32
Cylch y Garn	409.69
Mechell	554.88
Rhos-y-bol	481.07
Aberffraw	303.31
Bodedern	422.10
Bodffordd	419.32
Trearddur	1,277.31
Tref Alaw	263.66
Llanfachraeth	229.19
Llanfaelog	1,277.95
Llanfaethlu	279.75
Llanfair-yn-Neubwll	564.91
Valley	988.73
Bryngwran	363.51
Rhoscolyn	357.81
Trewalchmai	362.90

REASONS AND BACKGROUND

The calculations have been made in accordance with the Welsh Government Guidelines for Council Tax Dwellings (CT1 v.1.1) 2020/21 based on the number of properties in various bands on the valuation list on 31 October 2019 and summarised by the Authority under Section 22B (7) of the Local Government Finance Act 1992, as supplemented by the Local Government Act 2003. The calculations take into account discounts, exemptions and premiums as well as changes to the valuation list likely during 2020/21.

The Isle of Anglesey County Council, as the billing authority, is required to calculate the Council Tax Base for its area and different parts of its area and these amounts must be notified to the precepting and levying bodies by 31 December 2019. This year, the Welsh Government has requested the information for the purpose of setting the Revenue Support Grant by 14 November 2019, and for tax setting purposes (ratified by Executive decision) by 3 January 2020.

The calculations in **Appendix A** are based on discounts of nil being confirmed for Classes A, B and C; the premium of 100% on long term empty homes and a premium of 35% on second homes for 2020/21 by the full Council at its meeting on 27 February 2019. The calculations are also based on the full Council decision at its meeting on 11 December 2018, that its current local Council Tax Reduction Scheme would apply for subsequent years unless substantially amended. For 2020/21, only the usual benefit upratings will apply. The Welsh Government is continuing to fully meet the costs of the previous UK national scheme but costs arising from caseloads and / or increase in Council Tax will fall on local councils.

THE COUNCIL TAX BASE FOR CALCULATING THE REVENUE SUPPORT GRANT

The total band D equivalent discount, before adjusting for the collection rate (and which includes allowance for Ministry of Defence properties), will be used in calculating claims for the Revenue Support Grant for 2020/21. **BUT**, this total, which is used in calculating the RSG, **excludes adjustments for premiums and, for 2020/21 onwards, the discounts granted by some authorities in respect of Classes A, B and C (this does not affect Isle of Anglesey as no discounts are granted)**. This figure is calculated to be 30,927.17 (compared to 30,876.09 for 2019/20). This is an increase of 0.17%.

THE TAX BASE FOR TAX SETTING PURPOSES

The total band D equivalent discount that is used for tax setting purposes has been adjusted by a provision for non-collection, which continues to be 1.5%, and also includes allowance for Ministry of Defence properties. This figure is calculated to be 31,532.53. **Note, therefore, that the figures under recommendation 3 includes the adjustments for premiums.**

The total base proposed for 2020/21 for the purpose of tax setting purposes is 31,532.53. This compares with 31,571.46 for 2019/20 and is a decrease of 0.12%. This is as a result of additional single person discounts, additional discounts and exemptions for severe mental impairment following a national promotion campaign and a reduction in the number of long term empty dwellings subject to the premium. This has not being fully offset by additional dwellings entering the valuation list during the year.

The tax base for long term empty properties for 2020/21 is 318.11, as compared to 448.67 for 2019/20.

The tax base for second homes for 2020/21 is 765.53, as compared to 725.63 for 2019/20.

B - What other options did you consider and why did you reject them and / or opt for this option?

The full Council has the discretion, under regulations made under Section 12 of the Local Government Finance Act 1992 and, subsequently, under the Local Government Act 2003, to set discounts for prescribed classes of dwellings (mainly holiday homes and second homes (Classes A and B)). When this was introduced, the full Council decided to set a discount of nil for both prescribed classes A and B and this has been confirmed annually thereafter. In March 2007, the full Council, on the recommendation of the Executive, also set a discount of nil for Prescribed Class C (certain types of long term empty properties) for the first time and has done so annually thereafter.

To award discounts of 25%, 50% or 100% would be contrary to full Council policy and this option was rejected.

The full Council, on 27 February 2019 set a Council Tax premium of 100% on long term empty properties and a premium of 35% on second homes from 1 April 2019. The calculation and recommendations herein are in accordance with that decision.

C – Why is this a decision for the Executive?

Until 2004, this calculation was determined by the full Council. This function has now been removed from the list of functions reserved for the full Council. Decisions relating to discounts and premiums, along with the setting of a local Council Tax Reduction Scheme, however, still remains the responsibility of the full Council rather than the Executive.

CH – Is this decision consistent with policy approved by the full Council?

The calculation of the tax base takes into account the full Council's current approved policy on the granting of discounts for prescribed classes A, B and C, and also the full Council's policy on awarding up to 100% Council Tax Reduction to those eligible under the Council's local scheme.

The calculation and recommendations herein are in accordance with that decision and also that the full Council, in its meeting on 27 February 2019, set a Council Tax premium of 100% on long term empty properties and a premium of 35% on second homes from 1 April 2019.

D – Is this decision within the budget approved by the Council?

The tax base calculation will enable the full Council to set its Council Tax requirement to meet its approved budget for 2020/21.

DD - Who did you consult?**What did they say?**

	DD - Who did you consult?	What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	No comment
2	Finance / Section 151 (mandatory)	Author of the report.
3	Legal / Monitoring Officer (mandatory)	No comment
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local members	
9	Any external bodies / other / other	

E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	equalities	
6	Outcome agreements	
7	Other	<p>The calculation of the tax base may not be sufficiently accurate i.e. inaccurate calculation of exemptions and discounts, inaccurate calculation of the number of dwellings for which the premiums are applicable, the changes likely to take place in 2020/21 incorrect, such as underestimation of erosion in the tax base over the years e.g. banding reductions and an overly optimistic collection rate. The risk to the Council would be a shortfall in the Council Tax collected during the year.</p> <p>Mitigation is by taking a conservative approach when estimating new builds and for properties for which a premium can be charged and by making an allowance for the erosion of the tax base and the collection rate.</p>
F - Attachments:		
Appendix A: Calculation for the Local Tax Base 2020/21		
FF - Background Papers (please contact the author of the report for further information):		
Welsh Government Notes for Guidance on Council Tax Dwellings (CT1) 2020/21		

CALCULATION OF LOCAL TAX BASE 2020/21

BAND	A*	A	B	C	D	E	F	G	H	I	TOTAL
Part A	CHARGEABLE DWELLINGS										
A.1		4,638	6,587	6,555	7,040	5,338	2,633	1,030	159	52	34,032
A.2		14	48	48	92	73	54	14	10	6	359
A.3	14	4,672	6,587	6,599	7,021	5,319	2,593	1,026	155	46	34,032
Part B	DISCOUNT AND PREMIUM ADJUSTMENTS										
B.1	8	1,807	3,539	3,753	4,304	3,659	1,893	738	96	28	19,825
B.2a	6	2,624	2,738	2,367	2,103	1,226	473	157	23	5	11,722
B.2b	0	11	14	19	20	18	7	12	4	0	105
B.3a	0	0	0	0	0	0	0	0	0	0	0
B.3b		0	0	0	0	0	0	0	0	0	0
B.3c		230	296	460	594	416	220	119	32	13	2,380
B.4	14	4,672	6,587	6,599	7,021	5,319	2,593	1,026	155	46	34,032
B.5	0	0	0	0	0	0	0	0	0	0	0
B.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
B.7		133.2	149.1	190.9	248.2	172.9	89.4	50.1	12.5	5.2	1,051.4

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ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Executive Committee
Date:	27/11/19
Subject:	Federalization of Ysgol Goronwy Owen and Ysgol Moelfre
Portfolio Holder(s):	Councillor R. Meirion Jones
Head of Service:	Mr Rhys H Hughes
Report Author: Tel: E-mail:	Meinir Hughes 01248752947 MeinirHughes@ynysmon.gov.uk
Local Members:	Councillor Margaret M Roberts Councillor Ieuan Williams Councillor Vaughan Hughes

A – Recommendation(s) and Reason(s)
<p>1. <u>Background</u></p> <p>The purpose of this report is to report back following the statutory notice period on the proposal to federalize Ysgol Goronwy Owen and Ysgol Moelfre.</p> <p>On 16 September 2019, the responses received from stakeholders during the statutory consultation were reported to the Council’s Executive Committee. Many supportive and positive responses to the proposal were received. No objections to the proposal were received. In their meeting on 15 September 2019, the Council’s Executive Committee decided as follows:</p> <ul style="list-style-type: none"> i. To approve the proposal to federalize Ysgol Goronwy Owen and Ysgol Moelfre as of 6th of January 2020. ii. To approve the issuing of a statutory notice on the proposal in (i) above in accordance with the requirements of Section 48 of the School Standards and Organisation (Wales) Act 2013. <p>In line with the School Standards and Organisation (Wales) Act 2013, and the Organisation Code 011/2018 alongside the Executive Committee’s decision in their meeting on 16 September 2019, a statutory notice was issued on 30 September 2019. Subsequent to this, a statutory objection period of 28 days was held for this proposal.</p> <p>Under section 49 of the School Standards and Organisation (Wales) Act 2013,</p>

proposers must issue a summary of objections and responses to those objections in this report, i.e. the 'Objection Report'.

A copy of the notice was placed in the entrance of both schools. Electronic and hard copies of the notices were distributed in line with the requirements of the School Organisation Code. It was clearly noted in the notices that there were means for anyone to object, and how to go about doing so.

The objection period ended on 27 October, 2019.

No objections were received during this period.

2. Next Steps

Since no objections were received, the Learning Service recommends that the Council's Executive Committee conclusively confirm the proposal to federalize Ysgol Goronwy Owen and Ysgol Moelfre.

B – What other options did you consider and what were your reasons for rejecting and/or choosing this option?

The other option is to continue with the current arrangements but the school and the Governing Bodies are eager to proceed to consultation on this proposal due to the advantages of federalization. Primarily, the federalization will enable the schools to collaborate through a formal structured process, by sharing one governing body who will make decisions in favour of all schools, staff and pupils within the federation.

Alternatives	Advantages	Disadvantages
Multi-site school	<ul style="list-style-type: none"> • One budget • One uniform • One name • One school on two sites 	<ul style="list-style-type: none"> • Closure of both schools • Loss of identity • Local objections
Remain in partnership	<ul style="list-style-type: none"> • Keeps the governing body's constitution local 	<ul style="list-style-type: none"> • Unsustainable for the headteacher, time demands are high • Isn't an attractive situation for applicants • Cannot coordinate the best use of resources • Difficult to recruit members for two bodies

In light of this, the Authority supports the request to federalize.

C – Why is this a decision for the Executive?

Federalization is a 'regulated modification' within the process of re-structuring schools and within the requirements of the School Organisation Code, 011/2018. This is a decision for the Executive Committee and they must issue proposals on the change, taking the responses into account.

CH – Is this decision consistent with policy approved by the full Council?

Yes

D – Is this decision within the budget approved by the Council?

Yes

DD – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	
9	Local Members	
10	Any external bodies / other/s	

E – Risks and any mitigation (if relevant)

1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	

5	Equalities	
6	Outcome Agreements	
7	Other	

F - Appendices
None

FF - Background papers (please contact the author of the Report for any further information):
None

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Executive Committee
Date:	25/11/2019
Subject:	Welsh Government Economic Stimulus
Portfolio Holder(s):	Cllr. Carwyn Jones
Deputy Chief Executive:	Dylan Williams
Report Author:	Tudur Jones – Economic Development Officer
Tel:	01248 752 146
E-mail:	TudurJones@ynysmon.gov.uk
Local Members:	All Members

A – Recommendation/s and reason/s
<p><u>Recommendations</u></p> <ol style="list-style-type: none"> 1. That the Executive notes the capital funding offer of £491,330 for 2019/ 2020. 2. The the Executive endorses the land to the rear of Peboc and former Ysgol y Parc projects as the priority schemes. 3. If it is necessary to utilise some or all of the grant as part of the funding for the demolition of the former Ysgol Y Parc and Holyhead library, then an equivalent sum of capital receipt may be used in 2020/21 to complete the redevelopment of the land at the rear of Peboc (should that scheme have commenced in 2019/20). 4. That the Executive delegate to the Deputy Chief Executive and Portfolio Holder the authority to progress the two projects through to the implementation stage and to agree to deliver other eligible capital schemes if not all the funding is utilised on the two priority projects. <p>1.0 Context & Background</p> <p>The Welsh Government offered £491,330 to the County Council in a letter dated 29th August 2019 which must be spent in accordance with delivering the following:</p> <ul style="list-style-type: none"> • <i>invest in capital schemes to drive important changes in communities.</i> • <i>fund a range of projects that can be delivered quickly in year, providing economic benefits which are aligned with the Welsh Government’s priorities and which can stimulate wider economic demand at a time when it is needed most.</i> • <i>consider any positive impacts on biodiversity and the environment that can be delivered through the investment of this funding.</i> <p>One of the main conditions associated with the offer is that the funding has to be spent and</p>

claimed in full by 31st March 2020.

Officers within Economic Development considered a number of potential projects that could benefit from this funding . Key issues to consider included:

1. Planning Status – what is the projects planning status? Does it have or require planning consent?
2. Procurement Route – is there a quick route to market via a framework or will an open process via Sell2Wales be required?
3. Economic Stimulus – does the project create/ set-off an economic boost ?
4. Additionally – what additionally in the local/ regional economy will the project create?
5. Land/ Asset Ownership – is project to be delivered on public sector owned land?

The short time span for delivery was a crucial factor when considering our ability to deliver. Some of the projects considered, but not deemed achievable to deliver and implement by the end of March 2020 were town centre improvements, remediation of contaminated industrial sites, maritime/ waterfront improvements, and new EV charging points.

2.0 The Projects

The SLT endorsed two priority projects to be progressed in parallel with both to be delivered and implemented. These two schemes were redeveloping the land behind Peboc (Annex A) and progressing the demolition of the former Ysgol y Parc and library in Holyhead (Annex B).

Project 1 – Redevelop Land Behind Peboc

Utilising the Highways Term Contractor we would engage Griffiths Civil Engineering to install all necessary infrastructure – roads, street-lighting, drainage etc. – to open up the land behind the Peboc factory. This land would then be available to be redeveloped either utilising remaining EU funds or sold to the private sector, generating capital receipts for the County Council as well as wider job opportunities and growth.

Project 2 – Demolish the Former Ysgol y Parc & the Library

Undertake all necessary studies – asbestos, ecology, structural – and pre-demolition work to better understand all associated costs to be able to commence the full demolition of both buildings opening up the town-centre land for redevelopment.

There is a recognition and acceptance that the £471,000 received (whilst substantial) will not allow the County Council to complete both activities therefore the County Council will match-fund the grant to ensure both are delivered, maximising outputs.

The demolition of the former Ysgol Y Parc and Holyhead library would increase the capital value of the site and it was planned that if the demolition did take place, prior to selling the site, that the demolition cost would be funded from the capital receipts generated. If it is not possible to utilise the grant fully to redevelop the land behind Peboc, the unused grant would be used to contribute to the demolition costs in 2019/20. This would result in an under utilisation of the capital receipt and this sum would be carried forward to 2020/21 and be utilised to complete the redevelopment of the land behind Peboc. However if the redevelopment of the Peboc site has not started in 2019/20, the Executive will be asked to consider once again whether the redevelopment of this site is a priority given that it will require the Council to use core capital funding in 2020/21 to move ahead with the

project.

There was also an agreement that some work will be undertaken to review and appraise the planning permission and current proposal against the Breakwater Country Park tourist scheme. Officers within Economic Development will assess the viability of progressing this scheme.

Whilst unlikely, should both of the above priority schemes not be deliverable, then the County Council would also look to purchase land, in strategic locations around the Island, which could be developed in the future or progress alternative projects which contribute to economic development objectives. Both of these alternative options would be at the discretion of the Deputy Chief Executive and the Portfolio Holder.

3.0 Next Steps

Initial discussions with consultants and Griffiths Civil Engineering have already taken place to ensure that both the projects could be delivered within the allocated timeframe.

Subject to Executive approval, the Regulation & Economic Development Service will then progress the projects more formally taking into account commissioning external experts where required, address any statutory aspects and procure capacity to deliver the works.

B – What other options did you consider and why did you reject them?

A number of other project ideas were considered as part of the 'long list' approach but these were rejected for a number of reasons including procurement, planning requirements, timescale for delivery. It was not feasible to deliver the schemes within the timescale for 2019/ 2020.

C – Why is this decision for the Executive?

The matter warrants endorsement and approval by the Executive due to the sum in question.

CH – Is this decision consistent with policy approved by the full Council?

Yes.

D – Is this decision within the budget approved by the Council?

Yes.

DD – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	Supportive of progressing both schemes and agreement that County Council core funds will be included to ensure both the schemes are delivered.
2	Finance / Section 151 (mandatory)	As above.
3	Legal / Monitoring Officer (mandatory)	No comment

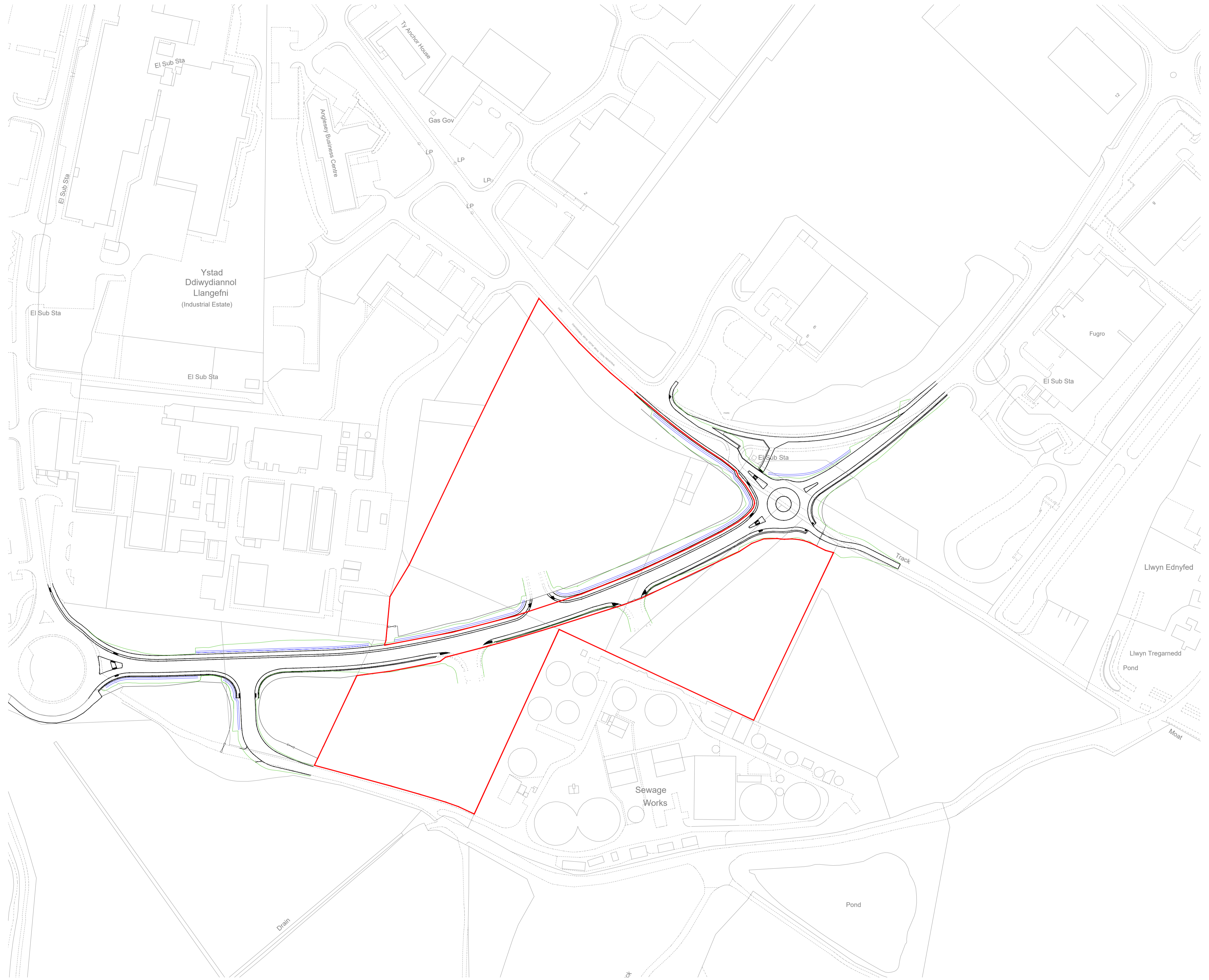
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	
1	Economic	The Welsh Government funding is welcomed, despite the pressures to spend within the allocated timeframe. The two identified schemes are priorities and will ensure economic outputs and benefits to Anglesey.
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	

F - Appendices:

FF - Background papers (please contact the author of the Report for any further information):



Key
 Site boundary



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Client
 Isle of Anglesey County Council

Llangefni Industrial Estate Extension
 Site Location Plan

39696-LEA-XX-DR-5001-GA Site Location Plan

October 2019



Ysgol Y Parc Location

